



AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN THE FRANK MAGSAMEN BOARD ROOM #201 OF THE BLACK HAWK COUNTY COURTHOUSE

March 8, 2022

Black Hawk County – Governing for the Future

2028 Vision

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

Motivating Values - Black Hawk County is committed to being:

Effective Responsible Collaborative Efficient Innovative Adaptable

Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:

Build Desirable Communities
Promote Economic Vitality
Achieve Environmental Sustainability
Apply Technology to Serve
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

GENERAL RULES FOR PUBLIC PARTICIPATION

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
5. Questions concerning these rules or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.



AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS

March 8, 2022

Black Hawk County is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84820055277?pwd=dTFVVT3BKQk9ENm53aGdDU1F2Uktndz09>

Meeting ID: 848 2005 5277

Passcode: 531259

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Find your local number: <https://us02web.zoom.us/u/kBs1V82Vn>

ROLL CALL

MOMENT OF SILENCE – To Reflect on Actions

PLEDGE OF ALLEGIANCE

1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED

2. PUBLIC COMMENTS

3. CLAIMS AND PAYMENTS

- A. Resolution – that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

4. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS

5. MINUTES APPROVED – March 1, 2022

6. HEARINGS – Times are approximate

- i. 9:05 a.m. Hearing/Bid Opening for the proposed FY23 Seal Coat project

March 8, 2022

7. CONSENT AGENDA

The following items will be acted upon by voice vote on a single **RESOLUTION**, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.
 - 2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.
 - 3. The Sheriff's MONTHLY REPORT of fees as of February 28, 2022.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Greg Beierschmitt Facility ID# 58517 located at 9504 Goeller Road, Fairbank, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

8. PROCLAMATIONS

- A. Resolution – to proclaim the month of March as Brain Injury Awareness Month

9. CONTRACTS AND AGREEMENTS

- A. Resolution – that the 28E Agreement between Black Hawk County and the City of Elk Run Heights defining roadway maintenance activities and bridge inspections on portions of Elk Run Road be approved and direct the chair to sign the same as recommended by Catherine Nicholas, County Engineer.

10. OTHER BUSINESS

- A. Resolution – that the TAX SALE CERTIFICATE ASSIGNMENT for one (1) vacant lot (Parcel 8913-13-379-010) located in Waterloo, Iowa, pursuant to §446.31 of the Code of Iowa be approved and said Certificate of Purchase of Tax sale be assigned to Situs Cultivation, LLC, as recommended by Rita Schmidt, County Treasurer. The delinquent taxes and special assessments of \$451.75 and the \$10.00 assignment fee of said parcel shall be paid by Situs Cultivation, LLC upon approval.

AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS

March 8, 2022

- B. Motion – to approve the PERSONNEL REQUISITION submitted for a Budget Administrator (full-time, replacement) effective March 14, 2022, as recommended by Catherine Nicholas, County Engineer.
- C. Motion – that the Revision of the Black Hawk County General Assistance Policy and the Black Hawk County General Assistance Burial Policy, with the said changes to be effective as of July 1, 2022, be approved as recommended by Koleen Schipper, General Assistance Coordinator.
- D. Motion – to direct the County Auditor to advertise for a PUBLIC HEARING/BID OPENING to be held at 9:05 a.m. on March 22, 2022, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Fiscal Year 2023 Crack Sealing project in various locations throughout Black Hawk County.
- E. Motion – to direct the County Auditor to advertise for a public hearing/bid opening to be held at 9:07 a.m. on Tuesday, March 22, 2022, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed purchase of two (2) Motor Grader for the Black Hawk County Engineer’s Office.
- F. 9:05 AM HEARING/BID OPENING on the proposed fiscal year 2023 Seal Coat project
 - i. Motion – to receive and place on file proof of publication of notice of public hearing.
 - ii. Motion – to close the hearing after oral and written comments are received.
 - iii. Bids to be received, opened and read (bid deadline 3:00 p.m. Monday, March 7, 2022).
 - iv. Motion – that the Board of Supervisors review and place on file the bids to allow time to review said bids as recommended by Catherine Nicholas, County Engineer.
- G. DISCUSSION/POSSIBLE BOARD ACTION – to purchase 6 vehicles for the Sheriff’s office with ARP funds at a cost not to exceed \$300,000
- H. DISCUSSION – the use of ARP funds for employee retention pay
- I. DISCUSSION – the appropriate decorum amongst elected officials when addressing each other and staff via both verbal and written communication

11. ANY REPORTS OR INFORMATION FROM THE BOARD

AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS

March 8, 2022

12. CANVASS

- A. Resolution – to certify the outcome of the votes cast from that part of Black Hawk County lying in the Jesup Community School District for the Jesup community School District Bond Election held Tuesday, March 1, 2022, in accordance with the *Iowa Code* §50.24

13. ADJOURNMENT

PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS WEDNESDAY AT 4:00 P.M.

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

Chris Schwartz	833-3074	cschwartz@blackhawkcounty.iowa.gov
Tom Little	833-3075	tlittle@blackhawkcounty.iowa.gov
Linda Laylin	833-3076	llaylin@blackhawkcounty.iowa.gov
Dan Trelka	833-3077	dtrelka@blackhawkcounty.iowa.gov
Craig White	833-3078	cwhite@blackhawkcounty.iowa.gov

Our web site is: www.blackhawkcounty.iowa.gov