

Waterloo, Iowa, February 28, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Hall, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

29513	AFLAC	oth pay	1,111.37
29514	COLLECTION SVC CTR	oth pay	1,415.96
29515	IRS	fed pay	62,654.37
29516	NATIONWIDE RET	def comp	2,447.50
29517	NATIONWIDE RET SOLS	def comp	3,145.00
29518	SSI	fica	106,844.38
29521	CEDAR VALLEY UNITED WAY	oth pay	7.00
29522	EBC	flex spend	711.92
29524	PECU	oth pay	20,924.51
29525	AECOM	svc	5,235.14
29527	ARCHIVESOCIAL	svc	698.00
29528	BDI	supl	289.82
29529	BICKLEY MARK	svc	1,940.00
29531	BOB BARKER CO	supl	165.00
29536	CONSOLIDATED ENERGY HARTLAND	fuel	1,235.07
29538	EMSL ANALYTICAL	svc	524.00
29539	EPM IA	rent	250.00
29540	FIRESTONE PAYMENT CTR	eqp rpr	150.93
29541	FULLER ANGELA	svc	200.00
29542	GBM PROPERTY MGMT	rent	200.00
29543	GORDON FLESCH CO	svc	543.51
29544	GORDON FLESCH CO	svc	125.88
29545	JOHNSTONE SUPL	supl	19.26
29546	KARENS PRINT RITE	supl	58.05
29547	MARCO	svc	85.44
29548	MENARDS CF	supl	9.14
29549	PATTERSON DENTAL SUPL	supl	965.08
29550	PEHL KRISTIN	rent	200.00
29551	PER MAR SECURITY SVCS	svc	2,864.16
29553	ROSE KEVIN & MICHELLE	rent	200.00
29554	SANDEE'S	supl	254.25
29555	US BANK	supl	12,372.95
29556	WLOO COMMUNITY SCHOOLS	supl	239.00
29557	EBC	flex spend	221.34
336878	ABD PROPERTY MGMT	rent	200.00
336879	AMAZON CAPITAL SVCS	equip	2,281.08
336881	ANFINSON SHERRY	rent	225.00
336882	AQUATICS & EXOTICS OF WLOO	supl	3.50
336884	ARNOLD MOTOR SUPL	supl	56.95
336885	BUCHANAN CO SHERIFF	shlt	4,300.00
336886	CAMPBELL SUPL WLOO	supl	18.75
336887	CEDAR VALLEY FRIENDS OF THE FAMILY	svc	1,182.22
336892	CENTURYLINK	util	148.36
336893	CENTURYLINK	util	93.24
336894	CENTURYLINK	util	452.32
336896	COAST TO COAST COMPUTER PRODUCTS	supl	595.02
336898	COMPRESSED AIR & EQUIP CO	supl	35.20
336899	COUNTRY TERRACE	rent	200.00
336900	COURIER THE	publ	1,157.72
336901	DARBY DENTAL SUPL	supl	247.00

336902	DIZDARIC MERIMA	svc	100.00
336903	DONS TRUCK SALES	equip	317.87
336906	FISCHELS HOLDINGS	rent	225.00
336908	GREEN SOURCE MGMT-THE SHREDDER	svc	238.35
336909	GREEN SOURCE MGMT-THE SHREDDER	fuel	37.00
336910	GREINER LAW OFFICE PC	svc	130.00
336911	HEARTLAND BUSINESS SYSTEMS	svc	1,754.63
336912	HERITAGE HOMES APARTMENTS	rent	250.00
336913	HOTEL PRESIDENT PARTNERS LP	rent	200.00
336914	IA CO RECORDERS ASSOC	dues	200.00
336915	IA LAW ENFORCEMENT ACADEMY	svc	450.00
336916	IA PUBLIC HEALTH ASSOC	conf	150.00
336917	IA ST MEDICAL EXAMINER	svc	12,627.00
336918	IA UNIVERSITY OF	supl	357.00
336920	LINN CO	svc	2,083.33
336921	LOCKE FUNERAL HOME	svc	1,000.00
336922	MAIL SVCS	svc	4,924.79
336924	MESSINGHAM SNOW PLOWING	svc	3,900.00
336927	MID AMERICAN ENERGY	util	12.94
336942	MID AMERICAN ENERGY	util	14.82
336946	MOTEL 6	shlt	327.00
336948	N IA JUVENILE DETENTION SVCS	shlt	450.00
336949	NORTHERN IA UNIVERSITY OF	conf	200.00
336950	PEOPLES COMMUNITY HEALTH	supl	11.69
336952	PITNEY BOWES GLOBAL FINANCIAL SVCS	postage	3,000.00
336953	PRESTO-X	svc	32.00
336954	R&S PROPERTY MGMT	rent	200.00
336956	SCHEELS	util	199.96
336958	SPECIAL OLYMPICS IA	don	1,000.00
336959	SPEE DEE DELIVERY SVC	svc	19.52
336964	STOREY KENWORTHY	supl	1,733.93
336965	SUMMIT FOOD SVC	food	13,011.30
336966	SVS INVESTMENTS	rent	325.00
336967	TEDS HOME & HARDWARE	supl	36.65
336968	THE SHRED MASTER	svc	258.06
336969	TRACTOR SUPL CO	supl	15.99
336971	UNITY POINT-ALLEN HOSPITAL	supl	64.00
336974	US CELLULAR	util	278.52
336975	US CREMATION SOCIETY	svc	1,000.00
336976	VERIZON WIRELESS	util	229.00
336977	VOSHELL PROPERTIES	rent	200.00
336978	WLOO WATER WORKS	util	800.00
336979	WINDSTREAM IA COMM	util	4,170.59
336980	YOUNG PLUMBING & HEATING CO	eqp rpr	2,298.43

GENERAL SUPPLEMENTAL FUND

29515	IRS	fed pay	420.78
29517	NATIONWIDE RET SOLS	def comp	550.00
29518	SSI	fica	989.68
336979	WINDSTREAM IA COMM	util	28.00

RURAL BASIC FUND

29513	AFLAC	oth pay	133.79
29514	COLLECTION SVC CTR	oth pay	872.80
29515	IRS	fed pay	5,470.55
29516	NATIONWIDE RET	def comp	37.50
29518	SSI	fica	7,873.54
29524	PECU	oth pay	2,761.99

SECONDARY ROADS FUND

29513	AFLAC	oth pay	65.70
29515	IRS	fed pay	7,715.30
29516	NATIONWIDE RET	def comp	430.00
29517	NATIONWIDE RET SOLS	def comp	25.00
29518	SSI	fica	14,196.30
29524	PECU	oth pay	1,790.00

29526	ANTON SALES	supl	388.16
29530	BMC AGGREGATES LC	supl	2,850.30
29533	CFU	util	8.50
29534	CFU	util	60.64
29555	US BANK	supl	808.10
336877	1ST AYD CORP	supl	597.29
336879	AMAZON CAPITAL SVCS	supl	382.89
336883	ARNOLD MOTOR SUPL	supl	590.05
336895	CENTURYLINK	util	185.38
336905	EVANSDALE CITY OF	supl	1,980.00
336907	GRACIOUS FOOD	fuel	129.62
336925	MID AMERICAN ENERGY	util	12.07
336943	MID AMERICAN ENERGY	util	10.54
336944	MID AMERICAN ENERGY	util	15.97
336945	MID AMERICAN ENERGY	util	11.47
336947	NAPA AUTO PARTS	supl	559.04
336951	PHELPS UNIFORM SPECIALIST	svc	53.90
336961	STETSON BUILDING PRODUCTS	supl	1,308.00
336962	STETSON BUILDING PRODUCTS	supl	159.56
336963	STOKES WELDING	supl	6,807.00
336970	UNITY POINT-ALLEN HOSPITAL	svc	109.00
336979	WINDSTREAM IA COMM	util	89.33

JAIL COMMISSARY FUND

29515	IRS	fed pay	133.77
29518	SSI	fica	461.50
29555	US BANK	svc	10.69
336972	US CELLULAR	util	640.06

CONSERVATION TRUST FUND

29555	US BANK	supl	422.28
336879	AMAZON CAPITAL SVCS	equip	509.78

E911-CAPITAL-CAP FUND

336888	CENTRALSQUARE TECHNOLOGIES	svc	10,361.79
--------	----------------------------	-----	-----------

RURAL SEWER FUND

336928	MID AMERICAN ENERGY	util	17.27
336929	MID AMERICAN ENERGY	util	25.02
336930	MID AMERICAN ENERGY	util	23.48
336931	MID AMERICAN ENERGY	util	24.45
336932	MID AMERICAN ENERGY	util	19.99
336933	MID AMERICAN ENERGY	util	15.38
336934	MID AMERICAN ENERGY	util	18.03
336935	MID AMERICAN ENERGY	util	19.16
336936	MID AMERICAN ENERGY	util	22.57
336937	MID AMERICAN ENERGY	util	17.33
336938	MID AMERICAN ENERGY	util	16.69
336939	MID AMERICAN ENERGY	util	13.01
336940	MID AMERICAN ENERGY	util	18.92
336941	MID AMERICAN ENERGY	util	15.85

INS TRUST FUND

29519	NAVITUS HEALTH SOLS	ins	2,554.75
29520	NAVITUS HEALTH SOLS	ins	30,105.36
29523	PREFERRED ONE INS CO	ins	133,581.96
29558	EBC	flex spend	132.30
336876	DELTA DENTAL PLAN OF IA	ins	29,897.74

SELF-INSUR/LIABPROP ETC FUND

29552	RACOM CORP	eqp rpr	2,051.40
336919	JOHNS AUTO BODY	eqp rpr	2,133.40

SELF-INSUR/OFFICE EQ REP FUND

29544	GORDON FLESCH CO	eqp rpr	194.00
-------	------------------	---------	--------

SOLID WASTE ADMIN FUND

29515	IRS	fed pay	536.36
29518	SSI	fica	685.44

E911 SVC COMMISSION FUND

29532	CFU	util	1,200.00
29535	CFU	util	102.50
29537	CTS LANGUAGELINK	svc	18.65
336880	AMERICAN TOWER CORP	util	8,288.15
336890	CENTURYLINK	util	162.96
336891	CENTURYLINK	util	77.13
336897	COLOFF MEDIA	util	2,149.00
336904	DUNKERTON TELEPHONE COOP	util	726.02
336926	MID AMERICAN ENERGY	util	317.57

EMERGENCY MGMT FUND

29515	IRS	fed pay	227.31
29518	SSI	fica	377.76
336889	CENTURYLINK	util	488.44
336923	MEDIACOM	util	483.80
336955	RAPIDS REPRODUCTIONS	eqp	110.00

CONSOLIDATED COMM CENT FUND

29513	AFLAC	flex spend	238.90
29514	COLLECTION SVC CTR	oth pay	607.37
29515	IRS	fed pay	5,555.04
29516	NATIONWIDE RET	def comp	125.00
29517	NATIONWIDE RET SOLS	def comp	50.00
29518	SSI	fica	9,802.16
29524	PECU	oth pay	852.00
29555	US BANK	svc	623.53
336892	CENTURYLINK	util	1,632.06
336957	SHRED-IT USA	svc	104.00
336960	STAPLES CREDIT PLAN	eqp	1,105.90
336973	US CELLULAR	util	46.42

CO ASSESSOR FUND

29515	IRS	fed pay	2,299.78
29516	NATIONWIDE RET	def comp	1,395.00
29517	NATIONWIDE RET SOLS	def comp	325.00
29518	SSI	fica	4,387.62
29521	CEDAR VALLEY UNITED WAY	oth pay	1.00
29524	PECU	oth pay	2,225.00
29555	US BANK	postage	167.10
336979	WINDSTREAM IA COMM	util	117.99

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

PRESENTATION – UNI Dome renovation funding request; Dr. Mark Nook, University of Northern Iowa President; David Harris, UNI Director of Athletics; Jamar Thompson, UNI Associate Athletic Director. The trio said that the renovation is part of a \$250 million project to build the UNI that tomorrow needs. The Dome will be 50 years old in 2024 and brings \$17 million a year into the community. They described the proposed changes, which have a goal of \$50 million, and asked the county to consider donating \$5 million. Hall asked if the City of Cedar Falls had been similarly approached. Harris said it had, and the city has pledged two annual donations of \$1.25 million each. Former County Treasurer Rita Schmidt said her office and her relatives held a small fundraiser for the project and encouraged other offices to do the same.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said gravel roads are in poor condition but will hopefully dry up enough soon to place spot rock on them. Human Resources Director Amanda Fesenmeyer said that departments have been filing their employee-completed position description questionnaires with her office, and that the department-head approved questionnaires are due March 3. Conservation Director Mike Hendrickson said the maple syrup festival at Hartman Reserve will be March 10-12, and that reservations are filling up.

Moved by Hall, seconded by Schwartz that the MINUTES of the Board Meeting held February 21, 2023 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

Little moved the following RESOLUTION seconded by Schwartz.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
GENERAL - GENERAL ASSISTANCE	6.60	GENERAL - DHS	6.60
	6.60		6.60

2. The CERTIFICATE OF INSURANCE for AgVantage, FS, Community Electric Inc, Oldcastle Infrastructure Inc., Paulson Electric Co. of Waterloo, SJ Construction, Inc., Tallgrass Archaeology LLC., TelCom Construction, LLC, Windstream Services, LLC.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

The SALE OF EQUIPMENT from the Conservation Department for the following equipment: 2010 Chevrolet Equinox, Asset number #6216-30. Final sale price \$1,625.00; approved by Board on 1/31/23.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the FEDERAL AID AGREEMENT between Black Hawk County and the Iowa Department of Transportation (IDOT Agreement No. 2-23-HBP-012) for a County Highway Bridge Program, Project BHS-C007(170)-63-07 for the E. Cedar Wapsi Road Bridge over Crane Creek, be approved and direct the Chair to sign for same as recommended by Catherine Nicholas, County Engineer.

Nicholas said the project is estimated to cost \$700,000.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the Preconstruction Agreement between Black Hawk County, Iowa, and the Iowa Department of Transportation for Project No. NHSX-063-5(72)—3H-86 for the paving of gravel road approaches along US 63, at an estimated cost of \$52,500 to Black Hawk County, which is budgeted for FY2023, be approved and direct the Chair to sign for same as recommended by Catherine Nicholas, County Engineer.

Nicholas said that the project was approved for the last construction season and funds are currently budgeted.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to approve the Treasurer’s Office Remodel Project with an estimated cost of \$500,000, to be paid for with American Rescue Plan funds.

Assistant County Attorney and ARPA Committee Chair Mike Treinen said the amount is a rough estimate and if the project goes over \$1 million a written justification will be required. He said the question was asked as to whether keeping ARP funding under \$1 million for a project funded from multiple sources would avoid the need for a written justification, and he said it would. Little asked for the advantages of that. Treinen said that experience has shown that written justifications make projects take longer and cost more, since architects must be consulted and ARP consultants devote more time and resources to the project. Schwartz said he supports this project as well as the Election Office relocation and especially a new public health clinic.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Discussion – parking in courthouse lot. Maintenance Supervisor Rory Geving said the county ordinance on county parking lots has criteria for temporary permits but not for permanent ones. The current unwritten policy is that permanent permits are reserved for county vehicles, employee vehicles used for county business on a regular basis, and the vehicles of elected officials, department heads, judges and magistrates and the news media. Plus, a number of vehicles were grandfathered in from past use. There are 154 stalls, and there are 92 permanent permits, 62 for frequent users and 30 for occasional users. Geving said that the ordinance needs language for permanent permits to be effective. Little said that the main purpose of the ordinance is to set a fine for violations (public use is limited to 30 minutes) but changeable criteria for permits shouldn’t be in the ordinance. Schwartz said the criteria should go into the ordinance without grandfathering. Laylin said she would like to see some policy changes tried and possibly amended. County Auditor Grant Veeder said the discussion had been initiated after a request from his office to grant a permit to an individual who often works before and after regular hours, so that walking in the dark to remote parking is a safety issue. Laylin asked that a new set of criteria be brought back for discussion.

Moved by Little, seconded by Schwartz that the PERSONNEL REQUISITION for the Financial Specialist, (full time) in the Treasurer’s Office be approved, as recommended by Lynda Hintzman, Treasurer. Motion carried.

Moved by Hall, seconded by Schwartz that the TRAVEL REQUEST submitted by Amanda Fesenmeyer, Human Resources Director, be approved and direct the Chair to sign for same: to attend the National Public Employer Labor Relations Association (NPELRA) annual conference in Louisville, KY, scheduled for April 23-26, 2023, for an estimated cost of \$2,373.00. Motion carried.

DISCUSSION/POSSIBLE BOARD ACTION – Consideration of all aspects of the FY24 Black Hawk County Budget. Finance Director Michelle Weidner wished to set the maximum levy hearing for March 14 and the final budget hearing for March 28. She reviewed decisions made by the supervisors on February 21 and explained the effects of several adjustments she recommended that would lower tax askings, including greater use of the Sheriff's Commissary Fund, the 60-40 Jail Room and Board Fund, the Attorney's Fines Fund, and American Rescue Plan funds, and a necessary reduction of Secondary Road transfers from the Basic and Rural Funds occasioned by the state's lowering of the county's taxable valuation. She also recommended that the Rural Fund transfer to the Secondary Roads fund be reduced from 100% of the maximum to 95%, since Local Option Sales Tax Fund monies are now being directly deposited in the Secondary Roads Fund instead of being used for servicing secondary roads project debt.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to change the Rural Basic Fund transfer to the Secondary Roads Fund for FY24 from 100% of the maximum to 95% of the maximum.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None. Resolution adopted.

Weidner said budgeted revenue from investments will increase by about \$1 million due to higher interest rates and larger reserves. She reviewed increases and decreases in revenue and expenditure throughout the budget and said the net effect in tax askings would be a decrease of 0.9%. She cautioned that some factors would not recur in FY25 so a substantial increase could be anticipated then. She reviewed the 60-40 Jail Room and Board Fund and said that projected increases in expenditures are likely to outstrip revenues in FY25 if revenues remain at current levels. She said in its current state, the FY24 budget would mean the following increases for properties valued at \$100,000: Residential, \$1.79. Rural Residential, \$10.73. Commercial and Industrial, decrease of \$1.87. Agricultural, \$33.85. Multi-residential, decrease of \$52.40.

Weidner moved on to requests for changes in staffing. Schwartz said he agreed with the changes presented and that since they were all included in the current iteration of the budget that showed a \$1.79 increase on a \$100,000 house he thought they should be approved. He said such a small increase wouldn't hurt people on the margins, but a lack of services would. Little said that some positions are tied to grants that are not perpetual. HR Director Fesenmeyer said that grants are fluid, especially in the Health Department, and some positions are only partially covered by grants, and that in some cases decisions will have to be made about whether to continue a position after all or part of the funding runs out.

Schwartz said that the full-time Naturalist 1 requested by Conservation would expand the quality and quantity of programming at Hartman Nature Reserve, which is part of the quality-of-life investment that grows population and tax valuation.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to approve the request by Conservation for one full-time Naturalist 1 (\$78,123) and to increase seasonal pay (\$11,434) in FY24.

AYES: Hall, Schwartz, Laylin.

NAYS: Little.

ABSENT: Trelka. Resolution adopted.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to approve the request by the County Attorney to add one full-time Victim Witness Coordinator (\$85,595) and to remove a 0.5 FTE Investigator (\$28,719) and a 0.5 FTE Discovery Compliance Officer (\$45,621) for a net increase of \$11,255.

AYES: Hall, Schwartz, Laylin.

NAYS: None.

ABSENT: Little, Trelka. Resolution adopted.

In the apparent absence of Supervisors Little and Trelka (who had been attending via Zoom) Laylin and Weidner suggested waiting until Thursday March 2 to continue. Schwartz and Hall wished to continue.

Schwartz moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to approve the full-time Marketing Coordinator (\$106,528) in the Board of Supervisors office.

Laylin said she would oppose the motion and she hoped they wouldn't have to repeat any actions when the full board is present. Hall suggested a recess to try to locate Little and Trelka.

Laylin called for a recess.

Following the recess, Little and Trelka were still absent. Assistant County Attorney Treinen said that the law requires some resolutions to be passed by a majority of the Board and not just a majority of those present, but he didn't think this applied to the resolution under consideration.

AYES: Hall, Schwartz.

NAYS: Laylin.

ABSENT: Little, Trelka. Resolution adopted.

The Board decided to wait until March 2 to consider further action.

On motion and vote the meeting adjourned.

---

Linda Laylin, Chair, Board of Supervisors

---

Grant Veeder, County Auditor