

Waterloo, Iowa March 2, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Tom Little, Chris Schwartz, Dan Trelka, and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Schwartz, seconded by Trelka that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

DISCUSSION/POSSIBLE BOARD ACTION – Consideration of all aspects of the FY24 Black Hawk County Budget. Hall apologized for continuing to deliberate and vote on personnel issues after Little and Trelka were no longer taking part in the February 28 meeting via Zoom, not realizing that Little's online connection wasn't working and that Trelka needed to leave for a part-time job. Hall expressed a willingness to reconsider the actions taken during the absence of Little and Trelka.

First the Board discussed capital equipment and improvement requests. The Board decided to delay the possible acquisition of a work vehicle by Information Technology while for a year using a Sheriff's Office vehicle scheduled for trade-in to determine usage. The Board moved the Veterans Affairs/Pinecrest patio and sidewalk installation to American Rescue Plan projects. It reduced the Courthouse cafeteria remodel from \$10,000 to \$2,500 to cover only the cost of key fobbing the door to make it available to staff only. It reduced the Courthouse stair railing and door upgrade project from \$500,000 to \$50,000 to cover only the preliminary engineering costs.

Then the Board discussed requests for changes in staffing. For the Health Department, some supervisors questioned the need for a full-time Community Health Generalist (salary and benefits \$84,493). Interim Health Department Director Kaitlin Emrich said that they are legally obligated to serve individuals that have been quarantined due to tuberculosis, that those cases recently increased from four to nine, and current staffing is inadequate. Laylin asked what other options are available. Emrich said that a temporary position could be staffed.

Little moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to replace the Health Department request for a Community Health Generalist with funding for a temporary position for one year.

Emrich said a Step 1 temporary Communicable Disease Nurse is paid at \$25/hour in FY23.

Hall asked what work the position would do if the tuberculosis caseload went down. Emrich said that it would be used in part to address sexually transmitted infections, of which Black Hawk County has an extremely high incidence, compared to other counties.

AYES: Little, Trelka, Laylin.

NAYS: Hall, Schwartz.

Resolution adopted.

Moved by Hall, seconded by Little to reconsider the February 28, 2023 approval of the County Attorney's staffing change request. Motion carried unanimously.

BE IT HEREBY RESOLVED to approve the request by the County Attorney to add one full-time Victim Witness Coordinator (\$85,595) and to remove a 0.5 FTE Investigator (\$28,719) and a 0.5 FTE Discovery Compliance Officer (\$45,621) for a net increase of \$11,255.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

Moved by Hall, seconded by Trelka to reconsider the February 28, 2023 approval of County Conservation's staffing change request. Motion carried, Schwartz dissenting.

BE IT HEREBY RESOLVED to approve the request by Conservation for one full-time Naturalist 1 (\$78,123) and to increase seasonal pay (\$11,434) in FY24.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

Moved by Hall, seconded by Trelka to reconsider the February 28, 2023 approval of the full-time Marketing Coordinator (\$106,528) in the Board of Supervisors office. Motion carried.

Trelka said he would like to devise a strategic plan before bringing a marketing coordinator on board and suggested starting the coordinator at mid-year.

Moved by Trelka, seconded by Schwartz to amend the resolution to start the position on January 1, 2024. Motion carried.

BE IT HEREBY RESOLVED to approve the full-time Marketing Coordinator in the Board of Supervisors office effective January 1, 2024 at a cost of \$53,264.

AYES: Hall, Schwartz, Trelka, Laylin.

NAYS: Little.

Resolution adopted.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to approve the request by Information Technology to add 0.5 Network Specialist (transfer from Health Department, salary and benefits of \$47,903, no net increase).

IT Director Al Yu said a current Health Department employee performs IT duties, and he wished to have a one-year trial to see the most appropriate way to fund it.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED to approve the request by Human Resources to add one full-time Senior HR Generalist (salary and benefit cost of \$118,606), one full-time HR Generalist (S/B \$100,003), and one part-time Intern (S/B \$18,427), and to remove one full-time HR Specialist -Benefits/Leave (S/B \$97,070) and one full-time HR Specialist – Recruitment/Compensation (S/B \$96,163) for a next additional cost of \$43,803.

AYES: Hall, Little, Schwartz, Trelka, Laylin.

NAYS: None.

Resolution adopted.

The supervisors thanked each other, Weidner, department heads and staff for working together to create a good budget.

On motion and vote the meeting adjourned.