

Waterloo, Iowa, March 7, 2023

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Tavis Hall, Linda Laylin, Tom Little, Dan Trelka, and Chris Schwartz, Chair pro-tem.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Hall, seconded by Trelka that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

The Board of Supervisors acknowledged the following employees for years of service: Angela DeKoster of Consolidated Communications Center for 20 years of service.

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

29559	IA DEPT OF REV	st pay	25,016.00
29560	IPERS	ipers	230,029.52
29562	EBC	flex spend	2,359.34
29564	JOHNSTONE SUPL	supl	19.26
29565	ACES	svc	1,022.00
29566	ALTORFER	eqp rpr	1,493.22
29567	BICKLEY, MARK	svc	880.00
29570	BREMER CO SHERIFF	svc	30.00
29571	C&S REAL EST	rent	200.00
29574	DUNCAN, TARA	svc	750.00
29576	EPM IA	rent	950.00
29577	FIRESTONE PAYMENT CTR	eqp rpr	186.91
29580	FRESH START CLEANING SOLUTIONS	svc	20,435.00
29581	GALLS	unif	190.88
29583	HALTOM JENNIFER	svc	88.50
29584	HERNANDEZ, JASON	svc	1,100.00
29585	IA REGIONAL UTILS ASSOC	util	187.46
29586	KARENS PRINT RITE	svc	945.35
29587	KLENK, BRENDA L B	svc	28.50
29588	MENARDS DCF	supl	28.95
29589	PER MAR SECURITY SVCS	svc	2,035.80
29591	SANDEE'S	supl	15.25
29592	SLED SHED THE	svc	4.48
29595	WLOO COMM SCHOOLS	supl	16.00
336982	ADVANCE AUTO PARTS	supl	6.64
336983	AGVANTAGE FS	supl	828.56
336984	AMAZON CAPITAL SVCS	supl	123.39
336985	ANFINSON, SHERRY	rent	225.00
336986	ARNOLD MOTOR SUPL	supl	16.36
336987	AT&T	util	114.62
336989	BALDE, UMARU	svc	140.00
336991	CALIBER GROUP PROPERTY MGMT CO	rent	1,875.00
336992	CAMPBELL SUPL WLOO	supl	58.64
336993	CEDAR VALLEY REPORTING	svc	333.80
336996	CHICKASAW CO	svc	40.00
336999	DIAMOND VOGEL PAINTS	supl	44.95
337000	DICKEYS PRINTING	supl	1,020.00
337002	ECOLAB	supl	2,284.47
337003	FISCHELS HOLDINGS	rent	225.00
337004	GASLIGHT VILLA MHC	rent	275.00
337005	HARBAUGH, STEVE	rent	225.00
337006	IA DEPT OF AG & LAND STEWARDSHIP	fees	85.80
337007	IA PRISON INDUSTRIES	svc	1,268.70
337009	JOHNSON, LINDA	svc	37.00
337010	KARBEN, KAREN	svc	112.50
337013	MALAISE SUSAN	svc	19.00
337014	MCCARTER JOHN L	svc	243.00

337015	MERCYONE	util	1,684.00
337022	MID AMERICAN ENERGY	util	8.59
337024	NAPA AUTO PARTS	supl	219.92
337026	ODONNELL ACE HARDWARE	supl	16.38
337029	ORTMAN, HOLLY	svc	35.00
337032	SCOTT CO HEALTH DEPT	svc	3,060.36
337033	ST HYGIENIC LAB CLIA LAB PROGRAM	fees	360.00
337035	SUMMIT FOOD SVC,	food	12,726.94
337036	TEDS HOME & HARDWARE	eqp	39.95
337037	THE WLOO GROUP	rent	200.00
337038	TSP COURT REPORTING	svc	266.75
337040	UNITY POINT-ALLEN HOSPITAL	svc	53.00
337044	WLOO OIL CO	fuel	3,024.09
337045	WLOO WATER WORKS	util	7,309.64
337046	WLOO WATER WORKS	util	372.52
337047	WOODLY HOLDINGS	rent	225.00
337049	ZIPS TRUCK EQUIP	eqp	163.95

GENERAL SUPPLEMENTAL FUND

29559	IA DEPT OF REV	st pay	220.00
29560	IPERS	ipers	2,119.07
29578	FOUNDATION 2	alloc	653.10
29579	FOUR OAKS	alloc	4,245.15
336997	COURIER	publ	609.00
337034	STOREY KENWORTHY	supl	2,536.40
337048	YOUTH & SHELTER SVCS	alloc	653.10

RURAL BASIC FUND

29559	IA DEPT OF REV	st pay	2,053.50
29560	IPERS	ipers	18,359.52

SECONDARY ROADS FUND

29559	IA DEPT OF REV	st pay	3,369.50
29560	IPERS	ipers	31,404.13
29568	BLACK HILLS ENERGY	fuel	1,581.70
29573	DAN DEERY MOTOR CO	eqp rpr	60.10
29582	GORDON FLESCH CO	eqp rpr	99.00
29585	IA REGIONAL UTILS ASSOC	util	60.78
29588	MENARDS DCF	supl	177.45
336984	AMAZON CAPITAL SVCS	supl	1,239.77
336986	ARNOLD MOTOR SUPL	supl	151.44
336990	BENTONS READY MIXED CONCRETE	supl	1,585.50
336995	CERTIFIED POWER	eqp rpr	601.44
337001	DONS TRUCK SALES	eqp rpr	4,829.47
337011	LA PORTE CITY UTILS	util	409.43
337012	LA PORTE MOTOR SUPL	supl	165.00
337019	MID AMERICAN ENERGY	util	20.33
337020	MID AMERICAN ENERGY	util	41.38
337021	MID AMERICAN ENERGY	util	733.55
337023	MITCHELL1	supl	498.00
337025	NAPA AUTO PARTS	supl	41.99
337027	ORIGIN DESIGN CO	svc	7,332.75
337028	ORIGIN DESIGN CO	svc	2,199.75
337030	PHELPS UNIFORM SPECIALIST	svc	53.90
337031	SADLER POWER TRAIN	supl	822.11
337041	UNITY POINT-ALLEN HOSPITAL	svc	266.00
337042	VALLEY BLADES LIMITED	eqp rpr	1,242.50
337043	VERIZON WIRELESS	util	450.60

JAIL COMMISSARY FUND

29559	IA DEPT OF REV	st pay	60.00
29560	IPERS	ipers	1,058.34
29569	BOB BARKER CO	unif	2,844.51
337039	TURNKEY CORRECTIONS	food	3,903.64

CONSERVATION TRUST FUND

29588	MENARDS DCF	supl	37.98
29593	THE SCOOP FEED & SUPL	supl	119.80
336988	AWARDS GIFTS & ENGRAVING	supl	54.00

RURAL SEWER FUND

29594	URBAN SVCS	svc	3,234.40
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INS TRUST FUND

29561	NAVITUS HEALTH SOLUTIONS	ins	34,070.10
29563	PREFERRED ONE INS CO	ins	95,240.02

SOLID WASTE ADMIN FUND

29559	IA DEPT OF REV	st pay	205.00
29560	IPERS	ipers	1,433.66

E911 SVC COMMISSION FUND

29572	CFU	util	383.33
29575	EAST CENTRAL IA RURAL ELEC	util	185.57
29590	RACOM CORP	util	40,440.00
337016	MID AMERICAN ENERGY	util	212.09
337017	MID AMERICAN ENERGY	util	207.20
337018	MID AMERICAN ENERGY	util	208.45

EMERGENCY MGMT FUND

29559	IA DEPT OF REV	st pay	112.00
29560	IPERS	ipers	869.08
336981	ACCESS SYSTEMS LEASING	svc	74.97
336994	CENTURYLINK	util	71.73

CONS COMM CENT FUND

29559	IA DEPT OF REV	st pay	2,264.00
29560	IPERS	ipers	20,055.87
336998	DELTAWRX	svc	68,800.00
337008	IA UNIVERSITY OF	fees	3.00

CO ASSESSOR FUND

29559	IA DEPT OF REV	st pay	942.00
29560	IPERS	ipers	9,167.11

AYES: Hall, Laylin, Little, Trelka, Schwartz.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said crews are putting spot rock on gravel roads, which are saturated by recent rain. She displayed the award of excellence that Black Hawk and Grundy Counties received from the Paving Association of Iowa for the Grundy Road project. Human Resources Director Amanda Fesenmeyer said position description questionnaires have been completed by 162 staff (of about 280) representing about 75% of job classifications, which is a good start for the classification and compensation study. Safety Coordinator Brad Metcalf said, in response to questions during budget deliberations about the automated external defibrillators (AEDs) located in courthouse hallways, that they were all manufactured in 2016, they have a seven-year service life, and once the manufacturer stops making parts it will let us know. County Auditor Grant Veeder gave an update on the Election Office relocation project using American Rescue Plan funds.

Moved by Trelka, seconded by Hall that the MINUTES of the Board Meeting held February 28, 2023, regular meeting; March 2, 2023, budget work session.

**CONSENT AGENDA**

Hall moved the following RESOLUTION seconded by Trelka.  
A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)

2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

<u>NAME</u>	<u>TITLE</u>	<u>TO</u>	<u>DATE</u>	<u>CHANGE</u>
<b>SHERIFF, TONY THOMPSON</b>				
DOLAN, HEATHER	DEPUTY SHERIFF	\$37.89	2/27/2023	SCHEDULE/SHIFT CHANGE
HEATH, WILLIAM	DEPUTY SHERIFF	\$37.89	2/21/2023	SCHEDULE/SHIFT CHANGE
FREGOSO, MIGUEL	CIVILIAN DETENTION OFFICER	\$25.83	2/19/2023	ANNUAL INCREMENT INCREASE
GOJARA-SEPULVEDA, DAISY	MASTER CONTROL	\$23.19	2/28/2023	COMPLETION OF PROBATION
HORN, CONNOR	DEPUTY SHERIFF	\$28.83	2/19/2023	ANNUAL INCREMENT INCREASE
KANE, ISABELLE	MASTER CONTROL	\$23.19	2/27/2023	NEW HIRE
MAINS, JUSTIN	DEPUTY SHERIFF	\$28.83	2/19/2023	ANNUAL INCREMENT INCREASE
THORN, DYLAN	CIVILIAN DETENTION OFFICER	\$23.19	2/8/2023	UNPAID LEAVE
WHITMORE, CAITLIN	DEPUTY SHERIFF	\$28.40	2/27/2023	PROMOTION
<b>TREASURER, LYNDA HINTZMAN</b>				
SCHAEFER, JANET	OFFICE SPECIALIST	\$22.10	2/28/2023	TERMINATION PENDING
<b>ENGINEER, CATHERINE NICHOLAS</b>				
CABALKA, GRIFFIN	ROADSIDE BIOLOGIST	\$29.57	2/28/2023	COMPLETION OF PROBATION
GERHOLDT, LUCAS	LABOR/EQUIPMENT OPERATOR I	\$22.66	2/19/2023	COMPLETION OF PROBATION/6 MO. STEP
HUNTLEY, JEFFREY	LABOR/EQUIPMENT OPERATOR IIIA	\$28.48	2/28/2023	TERMINATION PENDING
ROBERTS, JASON	LABOR/EQUIPMENT OPERATOR IIIA	\$28.48	3/1/2023	SUCCESSFUL BIDDER

3. The Sheriff's MONTHLY REPORT of fees as of February 28, 2023.

**B. TO APPROVE AND DIRECT THE CHAIR TO SIGN**

The AGREEMENT between Black Hawk County, and Caitlin Whitmore, employee, effective February 27, 2023, for consideration of law enforcement training provided by Black Hawk County and reimbursement for same if employment terminates.

AYES: Hall, Laylin, Little, Trelka, Schwartz.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Trelka moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the LOWEST REASONABLE BID received from Peters Construction, Waterloo, IA, for the Sheriff's Office Lobby renovation project, with a bid of \$512,858.00, using American Rescue Plan Funds, be approved as recommended by Tony Thompson, Sheriff, contingent on receiving a System for Award Management (SAM.gov) number from the federal government indicating that an entity has not been debarred from doing business with federal funds.

Laylin asked for a timeline on the project. Angie Nees of InVision said that presently preliminary paperwork is in process and materials are being purchased and work should begin in two to three months.

AYES: Hall, Laylin, Little, Trelka, Schwartz.

NAYS: None. Resolution adopted.

Discussion/Possible Board Action – consideration for purchase and installment of a digital sign at the Pinecrest Building, not to exceed \$50,000, as recommended by Kaitlin Emrich, Interim Public Health Director. Laylin asked about the source of the funds. Public Health Planner Lisa Evit-Sesterhenn said there are two immunization-related grants totaling \$103,000 that could be used. Superintendent of Maintenance Rory Geving said the grants will not cover the installation, variance fee and electrical service, which will cost about \$20,000. Little asked if he had funds in his budget for it. Geving said funds from postponing the fire alarm panel and new pickup could be used. Laylin asked about the expected life of the sign. Geving said it has a five-year parts and one-year labor warranty. Little and Laylin asked about approval of messages on the sign. Evit-Sesterhenn said that the Health Department would suggest what type of message wouldn't need preapproval and what would. Laylin asked Finance Director Michelle Weidner if the additional funds should come from Building Maintenance or the Health Department. Weidner said that since the plan is to allow other departments to use the sign, it would be appropriate to partially fund the project from Building Maintenance. Due to a lack of clarity on some issues the Board decided to wait a week before taking action.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the to approve the IT Dept Immutable Backup Servers project, with an estimated cost of \$25,000, to be paid for with American Rescue Plan funds.

AYES: Hall, Laylin, Little, Trelka, Schwartz.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the to approve the Server Room Upgrade project, with an estimated cost of \$80,000, to be paid for with American Rescue Plan funds.

IT Director Al Yu said this would protect the server room in case of fire without damaging IT equipment.

AYES: Hall, Laylin, Little, Trelka, Schwartz.

NAYS: None. Resolution adopted.

Moved by Little, seconded by Hall to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, March 21, 2023 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-277 from a request submitted by Black Hawk County Solid Waste Management Commission to rezone 3.0 acres from "A" Agricultural District to "C-M" Commercial-Manufacturing District in order to install a new gas collection and control system (GCCS) at W of 6607 Hammond Avenue. Motion carried.

Laylin moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED that the MINOR PLAT OF SURVEY submitted by Dorothy Hundley to plat 3.89 acres in order to split off two existing single-family homes from a 38.68 parcel at 7880 W 27th Street and 7802 W 27th Street, Cedar Falls, and if approved that the County Auditor be directed to certify a copy of this Resolution for the Black Hawk County Recorder. Legally described as:

THIS PLAT REPRESENTS A SURVEY OF PARCEL "A"

That part of the Southwest Quarter of the Southwest Quarter (SW 1/4 SW 1/4) of Section No. 16, Township No. 89 North, Range No. 14 West of the Fifth Principal Meridian, Black

Hawk County Iowa, described as follows:

Commencing at the Southwest corner of said Southwest Quarter of the Southwest Quarter, point being a found "mag" spike with washer #15748 in A.C.C. pavement; thence along the South line of said Southwest Quarter of the Southwest Quarter South 89°36¼' East a distance of 516.0 feet to a set "mag" nail in A.C.C. pavement, also being the point of beginning; thence North 00°10½' East a distance of 403.55 feet to a set ½" rebar with license #16264; thence South 80°39½' East a distance of 257.0 feet to a set ½" rebar with license #16264; thence South 01°00½' West a distance of 175.15 feet to a set ½" rebar with license #16264; thence South 40°57½' West a distance of 61.0 feet to a set ½" rebar with license #16264; thence South 00°17¼' East a distance of 142.15 feet to the South line of said Southwest Quarter of the Southwest Quarter, point being a set "mag" nail in A.C.C. pavement; thence along said South line North 89°36¼' West a distance of 212.5 feet to the point of beginning. Containing 2.07 acres including 0.20 acres right-of-way. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The South line of said Southwest Quarter of the Southwest Quarter is assumed to bear North 89°36¼' West for this description.

THIS PLAT REPRESENTS A SURVEY OF PARCEL "B"

That part of the Southwest Quarter of the Southwest Quarter (SW 1/4 SW 1/4) of Section No. 16, Township No. 89 North, Range No. 14 West of the Fifth Principal Meridian, Black Hawk County Iowa, described as follows:

Commencing at the Southwest corner of said Southwest Quarter of the Southwest Quarter, point being a found "mag" spike with washer #15748 in A.C.C. pavement; thence along the South line of said Southwest Quarter of the Southwest Quarter South 89°36¼' East a distance of 728.5 feet to a set "mag" nail in A.C.C. pavement, also being the point of beginning; thence North 00°17¼' West a distance of 142.15 feet to a set ½" rebar with license #16264; thence North 40°57½' East a distance of 61.0 feet to a set ½" rebar with license #16264; thence North 01°00½' East a distance of 175.15 feet to a set ½" rebar with license #16264; thence South 80°39½' West a distance of 237.4 feet to a set ½" rebar with license #16264; thence South 05°50½' West a distance of 101.0 feet to a set ½" rebar with license #16264; thence South 03°11½' East a distance of 130.8 feet to the South line of said Southwest Quarter of the Southwest Quarter, point being a set "mag" nail in A.C.C. pavement; thence along said South line North 89°36¼' West a distance of 382.5 feet to the point of beginning. Containing 2.39 acres including 0.37 acres right-of-way. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The South line of said Southwest Quarter of the Southwest Quarter is assumed to bear North 89°36¼' West for this description.

Seth Hyberger of Planning and Zoning said that the Planning and Zoning Commission approved the request unanimously.

AYES: Hall, Laylin, Little, Trelka, Schwartz.

NAYS: None.

Resolution adopted.

Hall moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the MINOR PLAT OF SURVEY submitted by Curtis Delagardelle to plat 1.5 acres in order to split off one existing single-family homes from a 16.92 acres parcel at 6616 Dubuque Road, Waterloo, and if approved that the County Auditor be directed to certify a copy of this Resolution for the Black Hawk County Recorder. Legally described as:

THIS PLAT REPRESENTS A SURVEY OF PARCEL "L"

(Part of existing Parcel "A" recorded in Land Deed 568 Page 446 dated 06/24/1996) That part of the East Half of the Northwest Fractional Quarter (E 1/2 NW FRL 1/4) of Section No. 2, Township No. 88 North, Range No. 12 West of the Fifth Principal Meridian, Black Hawk County Iowa, described as follows:

Commencing at the Northeast corner of the West Half of the Northeast Fractional Quarter (W 1/2 NE FRL 1/4), point being a found ½" rebar; thence along the North line of said West Half of the Northeast Fractional Quarter South 89°54½' West a distance of 1,166.85 feet to the Southwest corner of the Southeast Quarter (SE 1/4) of Section No. 35, Township No. 89 North, Range No. 12 West of the Fifth Principal Meridian, Black Hawk County Iowa, point being a found 1"Ø iron pipe; thence along the Westerly extension of said North line of the West Half of the Northeast Fractional Quarter South 89°54½' West a distance of 481.5 feet; thence South 00°05½' East a distance of 431.0 feet to the Southeasterly right-of way line of Dubuque Road per Easement in Book 117 Page 247, also being the Northerly line of Parcel "A" per Plat of Survey recorded in Land Deed Book 568 Page 446 dated 06/24/1996 in the Office of the Black Hawk County Recorder, point being a found IDOT R.O.W. rail, also being the point of beginning; thence Northeasterly along said Southeasterly line along a spiral curve (being parallel with the centerline of Dubuque Road as centerline is defined by said Book 117 Page 247) with a long chord of North 61°02½' East a distance of 28.45 feet to a set ½" rebar with license #16264; thence South 28°58½' East a distance of 255.6 feet to a set ½" rebar with license #16264; thence South 61°01½' West a distance of 255.6 feet to a set ½" rebar with license #16264; thence North 28°58½' West a distance of 255.6 feet to the Southeasterly line of said Dubuque Road, point being a set ½" rebar with license #16264; thence along said Southeasterly line North 61°01½' East a distance of 227.15 feet to the point of beginning. Containing 1.50 acres. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The North line of West Half of the Northeast Fractional Quarter is assumed to bear.

Seth Hyberger of Planning and Zoning said that the Planning and Zoning Commission approved the request unanimously.

AYES: Hall, Laylin, Little, Trelka, Schwartz.

NAYS: None.

Resolution adopted.

On motion and vote the meeting adjourned.

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Chris Schwartz, Chair pro-tem, Board of Supervisors

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Grant Veeder, County Auditor