

Waterloo, Iowa June 21, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Trelka, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

27354	IA DEPT OF REV	st pay	26,791.76
27356	AFLAC	oth pay	1,378.45
27357	COLLECTION SVC CTR	oth pay	1,136.00
27358	IRS	fed pay	65,915.73
27359	NATIONWIDE RETIREMENT	def comp	3,472.50
27360	NATIONWIDE RETIREMENT SOLS	def comp	3,040.38
27361	SSI	fica	105,092.94
27363	CEDAR VALLEY UNITED WAY	oth pay	40.00
27364	EBC	flex spend	227.74
27366	PECU	oth pay	21,482.13
27367	B&B LOCK & KEY INC	supl	131.54
27368	BICKLEY, MARK	svc	1,915.00
27371	CDW GOVERNMENT INC	eqp	8,185.74
27372	CEDAR FALLS CITY OF	fuel	36.92
27373	CEDAR FALLS UTILITIES	util	65.36
27380	CEDAR FALLS UTILITIES	util	1,710.54
27381	CEDAR FALLS UTILITIES	util	406.65
27382	CEDAR FALLS UTILITIES	util	46.94
27384	CONSOLIDATED ENERGY HARTLAND	fuel	1,902.36
27385	CUREMD.COM INC	svc	2,412.00
27386	DAN DEERY MOTOR COMPANY INC	svc	7,385.93
27387	DUNCAN, TARA	svc	175.00
27388	EAST CENTRAL IOWA RURAL ELEC	util	2,121.88
27389	FASTENAL COMPANY	suol	24.34
27390	FIRESTONE PAYMENT CENTER	supl	137.76
27392	HERNANDEZ, JASON	svc	980.00
27393	INVISION ARCHITECTURE	svc	13,215.00
27395	KARENS PRINT RITE	svc	52.20
27397	MARCO INC	svc	194.02
27398	MCKESSON MEDICAL SURGICAL	supl	237.55
27399	MENARDS CEDAR FALLS	supl	60.32
27400	MENARDS WATERLOO	supl	218.02
27401	NAPHCARE INC	svc	112,887.91
27402	NORTHEAST IOWA FOOD BANK	alloc	5,500.00
27403	P&K MIDWEST	supl	16.40
27404	PER MAR SECURITY SERVICES	svc	2,204.28
27405	SANDEES LIMITED	supl	81.80
27406	SLED SHED THE	supl	599.79
27407	SLOYER MICHELLE	util	120.00
27408	SMITH, TRACI	reimb	54.00
27409	STOREY KENWORTHY	eqp	3,103.76
27411	US BANK	svc	18,410.23
27412	WATERLOO VISITING NURSING ASSOC	reimb	2,689.86
27413	ALBUS, STACY	util	120.00
27414	AUKES, WILLIAM	reimb	73.00
27415	DEWITT GABRIELLE	reimb	6.00
27416	GILLAM, TYREESHA	reimb	54.00
27417	LOVELESS, YOLANDO	util	120.00
332493	COMMUNITY HEALTH CHARITIES IA	svc	2.00

332494	PRESTIGE	svc	235.73
332495	30 SOMETHING REAL ESTATE	rent	200.00
332496	ABD PROPERTY MANAGEMENT	rent	200.00
332500	ALL STATE RENTAL	eqp rent	305.00
332501	AMAZING PROPERTIES LLC	rent	225.00
332502	AMAZON CAPITAL SERVICES INC	supl	20,168.05
332504	AQUATICS & EXOTICS OF WATERLOO	supl	3.50
332505	BOCKES & KUNKLE HOLDINGS LLC	rent	225.00
332506	BUCHANAN COUNTY SHERIFF	svc	30.50
332508	CAPITAL SANITARY SUPPLY CO INC	supl	407.44
332509	CAPITAL SANITARY SUPPLY CO INC	supl	1,180.00
332510	CEDAR VALLEY SAVER	svc	273.00
332516	COOLEY PUMPING	supl	200.00
332518	COURIER THE	publ	431.56
332519	COVINGTON PROPERTIES	rent	200.00
332520	DAHL VANHOVE SCHOOF FUNERAL HOME	svc	1,000.00
332521	DANIELSEN, JODI	rent	200.00
332523	DIMAGI INC	svc	120.00
332526	FEDEX	svc	140.98
332527	FRANKLIN COUNTY	svc	68.76
332528	GALLS LLC	unif	471.49
332529	GOMEZ, VANESSA	svc	100.00
332530	GREEN SOURCE -THE SHREDDER	svc	177.00
332531	GRUNDY COUNTY SHERIFF	svc	41.03
332533	HAGARTY WAYCHOFF GRARUP FUNERAL SVC	trans	213.06
332535	HAWKEYE VILLAGE APT	rent	425.00
332536	HOUCK TRANSIT ADVERTISING	svc	12,075.00
332537	ICUBE	supl	200.00
332539	IOWA DEPARTMENT OF PUBLIC SAFETY	svc	1,500.00
332540	IOWA LAW ENFORCEMENT ACADEMY	svc	600.00
332542	IOWA SECRETARY OF STATE	supl	90.00
332543	IOWA UNIVERSITY OF	svc	22.06
332544	KARL CHEVROLET	eqp	39,922.39
332545	KEYSTONE LABORATORIES	svc	599.25
332546	L & G HARDWARE	supl	4.99
332547	LA PORTE CITY POLICE DEPT	supl	108.95
332548	LEE, AMANDA	svc	87.50
332549	LEXISNEXIS RISK SOLUTIONS	lics	390.00
332550	LINN COUNTY	svc	32.26
332551	LINN COUNTY	fees	449.93
332552	LUDDEN HOUSING LLC	rent	200.00
332553	MANATTS	supl	950.88
332554	MEDIACOM	util	139.54
332555	MEDIACOM	util	269.95
332556	METRO INVESTMENTS LLC	rent	325.00
332557	MID AMERICAN ENERGY	util	354.59
332558	MID AMERICAN ENERGY	util	61.70
332559	MID AMERICAN ENERGY	util	9,419.23
332560	MID AMERICAN ENERGY	util	14,530.89
332561	MID AMERICAN ENERGY	util	26.75
332564	MID AMERICAN ENERGY	util	12.41
332570	MID AMERICAN ENERGY	util	162.56
332571	MID AMERICAN ENERGY	util	135.97
332572	MIDWEST DEFENSE SOLUTIONS	svc	886.65
332573	MOTEL 6	rent	770.00
332576	NAPA AUTO PARTS	fuel	343.49
332577	NELSON LARRY	rent	500.00
332578	NEW ERA RENTALS	rent	525.00
332580	NORTH IOWA JUVENILE DETENTION SVC	rent	75.00
332581	OFFICE CONCEPTS LTD	rent	6,341.75
332582	OREILLY AUTOMOTIVE STORES	supl	60.92
332583	PAGE COUNTY SHERIFF	svc	34.00
332584	PATHWAYS BEHAVIORAL SERVICES	sbc	6,796.23
332586	PEOPLES COMMUNITY HEALTH	sunc	50.00
332589	PRESTO-X	svc	242.00
332591	R&S PROPERTY MANAGEMENT INC	rent	225.00
332594	SAMS WHOLESALE CLUB	svc	100.00

332595	SHEELS	supl	149.97
332597	SERIOUS SANITATION INC	svc	265.00
332598	SOUTH VIEW OF WATERLOO	rent	200.00
332599	SPEE DEE DELIVERY SERVICE INC	publ	66.46
332601	STAPLES CREDIT PLAN	supl	119.98
332602	STOREY KENWORTHY	supl	594.97
332603	SUMMIT FOOD SERVICE, LLC	food	21,160.34
332604	SVS INVESTMENTS LLC	rent	650.00
332605	T.A. REPORTING	svc	174.00
332606	TAMA COUNTY SHERIFF	sbvc	53.90
332607	TEDS HOME AND HARDWARE	supl	7.00
332609	THE QUARTERS	rent	200.00
332610	THE SHRED MASTER LLC	svc	249.90
332611	TOP PRIORITY PROPERTY MANAGEMENT INC	rent	425.00
332612	TRACTOR SUPPLY COMPANY	supl	26.98
332613	TRANSCEND ROBOTICS INC	svc	32,000.00
332615	UNITY POINT - ALLEN HOSPITAL	svc	144.00
332616	US CELLULAR	util	1,524.09
332617	US CELLULAR	fuel	2,057.09
332619	WATERLOO OIL COMPANY	fuel	4,572.75
332621	WATERLOO WATER WORKS	util	374.77
332623	WILAND ASSOCIATES LLC	supl	505.00
332624	WILSON RESTAURANT SUPPLY INC	svc	1,115.07
332625	WITHAM AUTO CENTER	epq rpr	265.00
332626	WOODBURY COUNTY SHERIFF	svc	30.00
332629	YOUNG PLUMBING & HEATING CO	eqp rpr	129.50
332631	EVELAND, JOHN	rent	247.50

GENERAL SUPPLEMENTAL FUND

27354	IA DEPT OF REV	st pay	279.00
27358	IRS	fed pay	679.44
27359	NATIONWIDE RETIREMENT	def comp	1.54
27360	NATIONWIDE RETIREMENT SOLS	def comp	501.28
27361	SSI	fica	1,647.54
27391	FOUR OAKS INC	oth pay	4,162.57
27394	JACKSON , NEIL F	reimb	91.34
27410	TRASK, CONNIE	reimb	3.12
27411	US BANK	fuel	683.40
27419	SCHNEBERGER, CORAL	reimb	6.05
27420	SHOWALTER, KAREN	reimb	30.42
332507	CALHOON, RICK L	reimb	40.56
332515	CLERK OF DISTRICT COURT	resitit	972.58
332518	COURIER THE	reimb	225.22
332522	DICKEYS PRINTING	reimb	60.00
332534	HANDS UP COMMUNICATION	svc	287.00
332579	NORRIS , PHILIP E	reimb	27.69
332580	NORTH IOWA JUVENILE DETENTION SVC	alloc	35,979.97
332585	PAYNE , ROD	reimb	32.37
332588	POTTER, SUNNY ANN	svc	600.00
332596	SEARS, GLEN	reimb	32.37
332602	STOREY KENWORTHY	reimb	5,147.60
332630	YOUTH AND SHELTER SERVICES INC	supl	204.15

RURAL BASIC FUND

27354	IA DEPT OF REV	st pay	1,821.24
27356	AFLAC	oth pay	133.79
27357	COLLECTION SVC CTR	oth pay	872.80
27358	IRS	fed pay	5,788.69
27359	NATIONWIDE RETIREMENT	def comp	37.50
27361	SSI	fica	7,589.33
27366	PECU	oth pay	2,568.87

SECONDARY ROADS FUND

27354	IA DEPT OF REV	st pay	3,585.00
27356	AFLAC	oth pay	65.70
27358	IRS	fed pay	7,619.05
27359	NATIONWIDE RETIREMENT	def comp	430.00
27360	NATIONWIDE RETIREMENT SOLS	def comp	25.00
27361	SSI	fica	13,372.52
27363	CEDAR VALLEY UNITED WAY	oth pay	28.00
27366	PECU	oth pay	1,547.50
27369	BMC AGGREGATES LC	sup	35,562.67
27372	CEDAR FALLS CITY OF	fuel	1,127.22
27375	CEDAR FALLS UTILITIES	supl	71.85
27377	CEDAR FALLS UTILITIES	util	5.25
27378	CEDAR FALLS UTILITIES	util	8.50
27379	CEDAR FALLS UTILITIES	util	8.50
27383	CEDAR VALLEY AUTO GLASS INC	util	780.00
27388	EAST CENTRAL IOWA RURAL ELEC	util	21.11
27396	KWIK TRIP INC	fuel	949.08
27411	US BANK	supl	912.06
332498	AGVANTAGE FS INC	supl	15,999.10
332499	AIRGAS NORTH CENTRAL	supl	42.10
332502	AMAZON CAPITAL SERVICES INC	supl	1,049.08
332514	CENTURYLINK	util	81.89
332524	DONS TRUCK SALES INC	supl	588.84
332532	HAALA INDUSTRIES INC	supl	5,650.00
332541	IOWA PRISON INDUSTRIES	supl	316.50
332565	MID AMERICAN ENERGY	util	20.19
332566	MID AMERICAN ENERGY	util	21.73
332567	MID AMERICAN ENERGY	util	21.08
332568	MID AMERICAN ENERGY	util	35.55
332569	MID AMERICAN ENERGY	util	58.34
332574	MURPHY TRACTOR & EQUIPMENT CO	supl	257.56
332575	NAPA AUTO PARTS	supl	263.83
332587	PHELPS UNIFORM SPECIALIST	supl	59.93
332592	ROAD MACHINERY & SUPPLIES CO	supl	317.43
332593	ROLLING HILLS CONSULTING SERVICES	supl	1,250.00
332608	TERRACON CONSULTANTS INC	supl	11,581.50
332622	WENDLING QUARRIES INC	supl	1,237.18
332627	WOODS FAMILY TOOL SALES LLC	supl	949.01

RESOURCE/ENHANCE/PROTECT

27411	US BANK	svc	1,045.00
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JAIL COMMISSARY FUND

27354	IA DEPT OF REV	st pay	72.00
27358	IRS	fed pay	127.51
27361	SSI	fica	428.68
27370	BOB BARKER CO INC	eqp	619.56
27411	US BANK	supl	148.11
332502	AMAZON CAPITAL SVCS INC	eqp	346.25
332614	TURNKEY CORRECTIONS	food	3,809.04

CONSERVATION TRUST FUND

27358	IA DEPT OF REV	st pay	35.28
27361	IRS	fed pay	88.12
27411	SSI	fica	171.43

E911-CAPITAL FUND

332511	CENTRALSQUARE TECHNOLOGIES LLC	svc	2,686.60
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CAPITAL IMPROVE PLAN-NON BOND FUND

332553 MANATTS svc 763.75

RURAL WATER FUND

332620 WATERLOO WATER WORKS util 3,329.16

INS TRUST FUND

27355 NAVITUS HEALTH SOLUTIONS ins 23.99

27362 NAVITUS HEALTH SOLUTIONS ins 19,801.30

27365 PREFERRED ONE INSURANCE COMPANY ins 566,990.98

SOLID WASTE ADMIN

27354 IOWA DEPARTMENT OF REVENUE state pay 213.00

27358 INTERNAL REVENUE SERVICE fed pay 548.12

27361 SOCIAL SECURITY ADMINISTRATION fica 665.28

E911 SVC COMM FUND

27374 CEDAR FALLS UTILITIES util 1,200.00

27376 CEDAR FALLS UTILITIES util 102.50

332503 AMERICAN TOWER CORPORATION util 8,270.15

332512 CENTURYLINK util 76.45

332525 DUNKERTON TELEPHONE COOP util 611.12

332562 MID AMERICAN ENERGY util 280.21

332563 MID AMERICAN ENERGY util 394.77

EMERGENCY MANAGEMENT FUND

27354 IOWA DEPARTMENT OF REVENUE state pay 125.00

27358 INTERNAL REVENUE SERVICE fed pay 276.53

27361 SOCIAL SECURITY ADMINISTRATION fica 397.76

332538 IOWA COMMUNITIES ASSURANCE POOL ins 4,299.00

CONS COMM FUND

27354 IOWA DEPARTMENT OF REVENUE state pay 2,484.00

27356 AFLAC oth pay 238.90

27357 COLLECTION SERVICE CENTER oth pay 607.37

27358 INTERNAL REVENUE SERVICE fed pay 5,672.37

27359 NATIONWIDE RETIREMENT def comp 198.46

27360 NATIONWIDE RETIREMENT SOLUTIONS def comp 50.00

27361 SOCIAL SECURITY ADMINISTRATION fica 9,918.31

27366 PUBLIC EMPLOYEES CREDIT UNION oth pay 852.00

27411 US BANK supl 110.00

27418 RIESBERG TIMMER, JENNIFER reimb 600.00

332497 ACCESS SYSTEMS LEASING svc 197.90

332502 AMAZON CAPITAL SERVICES INC supol 47.50

332513 CENTURYLINK util 60.11

332518 COURIER THE advert 20.48

332590 QUILL CORPORATION supl 247.87

332600 STAPLES CREDIT PLAN supl 7.59

332618 US CELLULAR util 46.16

332628 XEROX CORPORATION svc 99.35

CO ASSESSOR FUND

27354 IOWA DEPARTMENT OF REVENUE state pay 985.00

27358 INTERNAL REVENUE SERVICE fed pay 2,084.20

27359 NATIONWIDE RETIREMENT def comp 1,395.00

27360 NATIONWIDE RETIREMENT SOLUTIONS def comp 325.00

27361 SOCIAL SECURITY ADMINISTRATION fica 3,977.66

27366 PUBLIC EMPLOYEES CREDIT UNION oth pay 2,025.00

332517 COPYWORKS svc 464.18

AYES: Laylin, Little, Schwartz, Trelka, White.
NAYS: None. Resolution adopted.

Presentations were given by Cary Darrah, Rebecca Guinn and Lisa Skubal with Grow Cedar Valley, Melissa Denning with Family & Children's Council, Bridget Saffold with Focus on Diabetes, Barbara Grant with Operation Threshold Inc and Gwen Bramlet-Hecker with Riverview Center.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. Assistant County Engineer Ryan Brennan said crews are still spreading rock on gravel roads, construction continues on Grundy Road, and the bridge crew is working on Washburn Road. Health Department Deputy Director Kaitlin Emrich said that COVID vaccine is now approved for everyone six months and older, and more vaccine is arriving in the county.

Moved by Trelka, seconded by Laylin that the MINUTES of the Board Meeting held June 14, 2022 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Laylin moved the following RESOLUTION seconded by Trelka.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Ed Noteboom Facility ID #67334 located in Black Hawk Township, Section twenty-four (24) at 6530 Acker Road, Waterloo, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.

AYES: Laylin, Little, Schwartz, Trelka, White.
NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the CONTRACT EXTENSION between Fresh Start Cleaning Solutions, Inc. and Black Hawk County for janitorial services at the Courthouse, Pinecrest, Juvenile Court Services, and portions of the Jail with a term of two years (July 1, 2022, to June 30, 2024) at a cost of \$241,500.00 annually (5% increase), be approved and for the Chair to sign the same as recommended by Rory Geving, Maintenance Superintendent.

Geving said that the increase is due to general inflation. He said three bids were received three years ago and the next lowest one was \$650,000 higher, so he feels that a 5% increase is better than going back to bid in the current environment.

AYES: Laylin, Little, Schwartz, Trelka, White.
NAYS: None. Resolution adopted.

Little moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the CONTRACT EXTENSION between Schumacher Elevator Company and Black Hawk County for elevator services at the Courthouse, Pinecrest, Conservation, and the Jail with a term of two years (July 1, 2022, to June 30, 2024) at a cost of \$1555.00 per month (0% increase), be approved and for the Chair to sign the same as recommended by Rory Geving, Maintenance Superintendent.

AYES: Laylin, Little, Schwartz, Trelka, White.
NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the STATEMENT OF COMPLETION and FINAL ACCEPTANCE OF WORK for the Invision Space Enhancement Study be approved and authorize the final payment in the amount of \$13,215.00 with a total project cost of \$131,000 as recommended by James Perry, Finance Director.

Perry said this is the amount approved by the Board, and it will be paid from the American Rescue Act fund.

AYES: Laylin, Little, Schwartz, Trelka, White.
NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the TAXES on submitted properties be abated under §445.16 of the Code of Iowa as the Black Hawk County Treasurer has determined that it is impractical to pursue collection of the total amounts due through the tax sale and personal judgment remedy and has little recourse for collection of taxes and to authorize the County Treasurer to strike from the tax lists the reference to the past due amounts in the amount of \$4,412.00.

Schmidt said the parcels are inactive and this is cleanup work to get them off the records.

AYES: Laylin, Little, Schwartz, Trelka, White.
NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the 2022-2023 PROPERTY/CASUALTY RISK MANAGEMENT RENEWAL from PDCM Insurance for coverage through the Iowa Communities Assurance Pool (ICAP) in the amount of \$603,760 (20% increase) be approved and direct the Chair to sign as recommended by the Insurance Committee.

Finance Director Perry said that this and the 15% increase last year are a result of an adjustment being made by the Iowa Communities Assurance Pool to raise rates, which it hadn't done since 1986. Also driving the increase are higher costs for cyber liability and weather-related incidents. He said other counties with poorer claims experience than Black Hawk are seeing 35-40% increases.

AYES: Laylin, Little, Schwartz, Trelka, White.
NAYS: None. Resolution adopted.

Moved by Little, seconded by Laylin the County Auditor be authorized and directed to TRANSFER \$125,000 from the General Fund to the Self-Insurance Property/Liability fund for FY23 as recommended by James Perry Finance Director.

Little asked for the current balance in the fund (\$1,384,000) and whether it was an all-time high. Perry said that it was \$1,386,000 last year, but with this transfer it will be an all-time high. He said that the strong reserves allow the county to absorb more risk, increasing deductibles and lowering premiums. Laylin said that the new safety coordinator budgeted for FY 23 should help keep premiums down too. Motion carried.

On motion and vote the meeting adjourned.

Craig White, Chair, Board of Supervisors

Grant Veeder, County Auditor