

BLACK HAWK COUNTY BOARD OF HEALTH MEETING
MINUTES

August 31, 2022

The meeting of the Black Hawk County Board of Health was called to order at 7:33 a.m. by Chair, Rev. Dr. Mary Robinson. Members present: Kingsley Botchway (virtual), Dr. Disa Cornish, Dr. Adam Roise, and Attorney, Heather Prendergast (virtual). Absent: Dr. Wesely Pilkington. A quorum was met.

Others present in person: Dr. Nafissa Cisse Egbuonye, Kaitlin Emrich, Megan Olmstead, and Bridgett Wood.

Others present via video conferencing: William Aukes, Gabbi DeWitt, Jenna Diephouse, Kathryn Gilbery, Amanda Fesenmeyer, Hailey Finn, Julia Hefel, Brenda Hostetler, Janine Johnson, Micah Knebel, Rachael Mayer, Julie Molisho, Jared Parmater, Joshua Pikora, Aaron Reinke, Toki Selby, Lisa Sesterhenn, Traci Smith, Brandon Weber, Tonya Wilder, and Cindy Wolf.

Unless otherwise noted, all actions were approved unanimously.

I. Approval of Agenda – For Vote

Discussion: No discussion.

Action: Dr. Cornish moved, and Dr. Roise seconded to approve the agenda. Motion carried.

II. Approval of Minutes* For Vote

Discussion: No discussion.

Action: Dr. Roise moved and Dr. Cornish seconded to approve the Board of Health Minutes for July 27, 2022. Motion carried.

III. Public Comments – No comments.

IV. Public Hearing scheduled for 7:35am today was tabled by the board with the following motion:

Attorney Heather Prendergast assisted the board with the actions needed to table and re-set the public hearing.

Discussion: No discussion.

Action: Dr. Cornish moved and Dr. Roise seconded to table the hearing for today. Motion carried.

Action: Dr. Cornish moved and Dr. Roise seconded to re-set the Public Hearing scheduled for today to Monday, September 19, 2022, at 7:30am, 1407 Independence Ave., Rm 420, Waterloo, IA with a virtual option. Motion carried.

- V. RESOLUTION to approve the selected bidder for technology upgrades was tabled by the board with the following motion:

Action: Dr. Cornish moved and Dr. Roise seconded to table the selection for the contract bidder due to the tabled and re-set public hearing. Motion carried.

- VI. Introduction of UNI Students was tabled until next month

Discussion: No discussion.

Action: Dr. Roise moved and Dr. Cornish seconded to table this agenda item. Motion carried.

Attorney, Heather Prendergast left the meeting at 8:15am

- VII. Introduction of New Hires & Food Corps Service Members

- A. Cindy Wolf, RN BSN, Public Health Nurse for Childcare Nursing Consulting was introduced by Tonya Wilder. Ms. Wolf has a background in pediatric nursing, family services including youth services, acute care, and WIC. Ms. Wolf is excited to get started in her new role.
- B. Julia Hefel, Environmental Health Officer, was introduced by Jared Parmater. Ms. Hefel is from Marion, Iowa, and a recent graduate of University of Iowa with a BS in Environmental Planning and BA in Ethics and Public Policy. Ms. Hefel is a fantastic addition to the team and has begun the 6-month training process to become a food safety inspector. Ms. Hefel is happy to be here and learn from the best food safety inspectors.
- C. Brandon Weber and Robin Smith, Food Corps Service Members, were introduced by Kathryn Gilbery. These two will be assisting with the nutrition programs in the schools and school gardening. They both started their training with Food Corps on 8/15/22. They both are from the area and are very excited to teach the kids about healthy snacks and gardening. The schools are ready to get started with these programs as well, which is very encouraging. (C & D were both presented together by Kathryn Gilbery)

- VIII. Presentations- board was provided with a power point slide and a handout for both presentations.

- A. I-Smile and Child Health Grant was presented by Hailey Finn.

Summary of presentation:

- Statewide program that connects Iowans with dental, medical, and community resources
- School Screening report for 2021-2022 was reviewed.
 - Kindergarten and 9th grade requirement is intended to improve overall health of Iowa children.
 - 54.5 % compliance for Kindergarten, 21.7% for 9th Grade
 - There was a decrease in the percent of dentists doing the screening. Limited dental providers for screenings since most will not accept Medicaid due to reimbursement issues on claims. Ms. Finn noted that it appeared more dental hygienist screenings were included in this report due to lack of Medicaid providers.
 - Kindergarten certificates indicated an increase from 1.1% requiring urgent dental care to 5.3%.

- I-Smile @ School Program – Gap filling services
 - School eligibility determined by a 40% free/reduced lunch rate
 - Dental sealant- served all eligible schools
 - Fluoride varnish
 - Oral screenings
 - Black Hawk County - 21 schools and 5 childcare centers served
 - Bremer, Buchanan, and Grundy counties were served as well
- Program Accomplishments
 - Cavity Free Iowa Initiative - medical and dental initiative that trains providers to provide fluoride varnish at well child visits; working with a UnityPoint provider to implement this program
 - Clinics trained to provide fluoride varnish at well child visits
 - Prairie Parkway Pediatrics, several Unity Point Clinics, Medical Associates of BCHC, and BHCH Family Medicine - Jesup
 - Large decay rate in Black Hawk County; Since medical providers often see clients frequently, Ms. Finn stated that she believed it is important for children receiving well child visits to have their mouths checked and fluoride varnish provided for preventative care.
- Medicaid Challenges for Children
 - Only 14 dental providers (5 general offices and 1 pediatric)
 - Only taking a limited number of patients
 - Pediatric provider in Black Hawk County only taking emergency patients
 - Causes issues with child building a dental home for continued care
 - Black Hawk County is the number one in the state for decay rate.
 - Working with dental providers, schools, and families. Also doing more outreach in the communities; working with priority populations
 - Care coordination services - explanation provided on how staff connect kids to a dental provider and communicate with dental providers for high-risk referrals; increase in these services
- Opportunities
 - Hosting events with agency Community Health Workers
 - Use of dental vouchers
 - Continued outreach with Cavity Free Iowa
 - I-Smile will offer Silver Diamine Fluoride this year (New) with parental consent at the schools which will provide families a little more time to get into the dentist office for treatment

Discussion: Rev. Dr. Robinson asked if there are more organized efforts to inform the legislature of this issue with lack of Medicaid providers.

Ms. Finn stated that the department will have to work with legislatures. She stated that the department is working on a pediatric dental documentary to share and show the public providers, and legislation what is really going on. The biggest obstacle is the lack of Medicaid reimbursements to the dental providers.

Rev. Dr. Robinson asked if there would be temporary funding sources to supplement the cost of the reimbursement issues with the dental providers.

Dr. Cornish noted the economic impacts of the pandemic such as delay in medical care, filling prescriptions, losing insurance. She asked if these dental situations are linked to this issue and if ARPA funds would be able to be designated to help with.

Dr. Cisse Egbuonye stated ARPA funds are a one-time funding source and that a more systematic approach is needed., She noted that the issue is that the community does not have enough providers to take Medicaid patients.

Dr. Cornish agreed that this is more of systematic issue and is multifaceted and includes both provider issues and economics.

Dr. Cisse Egbuonye stated there is funding available from I-Smile for the promotional aspects of the program. Care coordination is struggling finding providers and having to look at providers outside of Black Hawk County.

Dr. Rev. Robinson requested that this issue be researched so that a plan can be developed on how to approach it.

Dr. Cisse Egbuonye stated that part of our strategic plan is to form an advocacy committee, and this could be a place to start to review data to support the need for policy change. Dr. Egbuonye would also like to continue to work with dental providers to help address their needs and collaborate for reimbursement.

Rev. Dr. Robinson stated temporary help may be better than no help. She would request to research all possibilities.

Dr. Roise thanked Ms. Finn for assisting with implementing the dental varnishing with the medical providers.

B. 1st Five Developmental Program was presented by Traci Smith

Summary of presentation:

- Program overview
 - Funded IDPH, serve children 0-5
 - Statewide
 - Free and voluntary, no income or insurance requirements
 - Referral service based on screening tool provided by program to medical providers
- Disparity
 - Between 9.5% - 14.2% of children birth to 5 years of age experience social and emotional development problems
 - Nationally, 71% of pediatricians use observation of development to screen children – This method identifies only 30% of young children with developmental concerns.
 - Only 1 in 6 children with developmental concerns are identified before starting school
 - Address these issues before they happen
- Efforts to Reduce Disparities
 - Education to medical providers AAP's screening and surveillance guidelines helps identify developmental concerns sooner
 - Many providers are unaware of available resources to refer families to when a concern is identified and 1st Five helps bridge the gap

- 1st Five provides the necessary connections to current community-based resources that match the needs of the family and child
- Referrals by Health System (top 3 in service area)
 - MercyOne
 - UnityPoint Health
 - Peoples Community Health Clinic
- Top Reasons for Referral
 - Developmental Concerns
 - Hearing and Speech
 - Parent/Family Stress
 - Resource Needs
 - Social/Behavioral Concerns
 - Transportation Concerns
- Accomplishments
 - 166 medical providers, support staff, and childcare providers within service delivery area were educated on 1st Five or participated in screening tool education in FY22
 - 88% of engaged practices within service delivery area referred to Black Hawk County Public Health 1st Five in FY22
 - 91% of incoming referrals received form children 9 months to 31 months and 15 days based off a developmental screen performed by a primary care provider in service delivery area
 - 220 families were referred to 1st Five from engaged medical providers within Black Hawk, Bremer, Buchanan, and Grundy counties in FY22
- Initiatives to provide equitable opportunity to resources
 - Culturally and linguistically appropriate services
 - Translation
 - The use of the Community Health Worker
 - Focus on the most vulnerable
 - Change in workflow
 - Diversifying method of communication
 - Hosting community forum
 - Education and support services providers
 - Increasing partnership and promoting gap filling services

Discussion: Rev. Dr. Robinson asked which groups are being worked with in the community forums.

Ms. Smith said several populations and is open to whoever would like to attend.

Ms. Smith added that the virtual option for the forum is not preferred by some of the newcomer populations, so they are working on getting an in-person option available.

Rev. Dr. Robinson added that there has been an influx of Marshallese and Puerto Rican newcomers to the area and that it would be good to get involved with these groups. Another group to be sure to include is the Liberians.

Ms. Smith stated the department is partnering with Monsoon Asians and Pacific Islanders, a group based out of Iowa, that works with Marshallese populations.

IX. Health Department & COVID-19 Update

Summary of Health Department Update presented by Director, Dr. Cisse Egbuonye

- Hiring and Recruiting update - to fill open positions
 - Environmental Health
 - Food Safety Officer - filled started 8/22/22
 - Community Program Coordinator - filled, starting 9/6/22
 - Public Health Center (Clinic)
 - Public Health Nurse for Childcare Nursing Consultant – filled, starting 9/6/22
 - Two Public Health Nurse vacancies (Clinic) - actively recruiting
 - Community Health
 - Vacated Health Educator role will be requesting the board to transition to a Community Program Coordinator, once approved will be posted internally and then externally
 - Administration – Financial Manager position that is held by Bridgett Wood will be vacated. Today is Bridgett Wood's last day. Dr. Cisse Egbuonye thanked Ms. Wood for her hard work and noted that she has improved the department's budget process and congratulated her on her next adventure.
- Workforce Development Survey was launched on 8/17; opened internally and closed on 8/31; will share preliminary data on 9/15 and share with board on 9/28. Full report will be available on 10/15 and will show the agency is culturally
 - 2nd survey will be competency based
 - Tied to strategic plan
- Strategic Plan progress made over the summer
 - Out of 35 objectives, initiated 19
 - Tactics developed
 - Nice to see how the work is tied to the strategic plan
 - Did not want to start all tactics in the first year
- Community Health Improvement
 - Steering committee will meet 9/19 to adopt priority issues
 - COVID-19 focus groups which is part of the COVID-19 After Action Report are gathering qualitative data from the following groups: Hispanic, Congolese, Burmese, African American, and rural populations. The agency wants to get information from all groups, but due to capacity issues, the focus is on the groups the county has larger population of and the community health workers have assisted so much in this area
 - Requesting board to see how they can advocate
- Operations team will provide updates
 - Success over the last 2 weeks; clinic has been extremely busy
 - Over the last 2 weeks the agency has had over a 100 patients come in for testing
 - Pridefest had an all time high number of testing completed

Discussion: No discussion.

Summary of COVID-19 & Monkeypox Update presented by Mr. Pikora

- Community Level: Medium (last 2 weeks) based on CDC guidelines
- August – decline in activity, did move up to High Community Level but it has come back down and had a reduction in the last couple of weeks to Medium Community Level
 - Over the 200 cases per 100k over the last 7 days but has come down to 160 cases per 100K over the last 7 days as of 8/25/22

- Hospitalizations are still elevated: 15.2 new covid admissions over the last 7 days which is keeping Black Hawk at the medium risk community level, and once these cases decline then should see this move to the low community level
- BHC case data: 36,231 positive individuals and 496 deaths
- Vaccine data provided by IDPH for all Black Hawk County residents
 - 64.4% one dose administered, 59.5% completed initial series, and 21.5% boosters completed
 - Age 50+, 4th dose 91.3% first dose administered, 82.2% initial series completed, 62.9% first booster completed, 26.7% up to date with second booster
 - Age 5 and under: 3.1% first dose administered, and most of these doses are age 24 months plus.
- Trends
 - Omicron dominant strain BA5
 - Others: BA4 and a new BA46 also present; BA46 more prominent in agency's Health and Human Services region than rest of the country
 - Continue to monitor for new variants emerging
- Updates
 - 08/11/22 – CDC updated guidance to recommend that all individuals exposed to COVID-19 should wear a high-quality mask for 10 days and get tested on day 5, regardless of vaccination status. Those with COVID-19 should isolate from others.
 - 08/22/22 – CDC expanded emergency use authorization for Novavax vaccine to include for adolescents from 12 to age 17.
 - 8/28/22 - White House announced that the federal free test kits would be ending 9/2/22
 - Monitoring for FDA approval of the bi-valent booster doses for Pfizer and Moderna vaccines which include the original vaccine components and variant specific components to include omicron variants. If FDA issues emergency authorization, shipping can begin to providers. Should hear about this in the next few weeks

Monkeypox

- 8/25/22 - 17 reported cases in Iowa, 3 reported cases in the eastern region of the state
- Working with state and eastern Iowa local public health departments to make vaccines available in eastern Iowa. A joint press release was sent out on 8/25/22 (Linn, Johnson, and Scott counties) and provided information on how to access the vaccine, an update on monkeypox response, and what public health is doing to help prevent/control the spread of the illness. Partnering with the IDPH and local public health departments to make vaccine available to those at increased risk
- Vaccine clinic held in Black Hawk County Health Department Public Health Center on 8/12/22 and 8/15/22 and transitioned to providing vaccination appointments on Mondays and Thursdays. There is information about Monkeypox on the website and eligibility surveys for the public to complete. The Disease Prevention Specialists will follow up with these individuals to set up appointments to come in get the vaccine. Also working with local health care partners to provide information on testing treatments and vaccination availability

Discussion: Rev. Dr. Robinson would like more information on Ebola outbreak that may affect local travelers in the area and stated that predictions are that it will be worse than before. If things are being escalated, she would request that the board be informed of any updates or concerns and if precautions need to be taken.

Mr. Pikora stated the agency works with IDPH on concerns with travelers with Ebola or any other communicable disease and is an ongoing practice. If there are any concerns that are

communicated, the agency will provide an update to the board on that guidance. Symptom monitoring is done in the healthcare systems.

Summary of Environmental Health Update provided by Jared Parmater:

- Two new food inspectors and two new Administrative Aides; next will be a new Healthy Homes Community Program Coordinator
- 8/12/2022 - Article in Des Moines Register discussed mosquito discussed the West Nile in the mosquito population. Black Hawk County is one of 7 partners in the state that works with the University of Iowa Hygienic Lab. The agency is preparing for an extension of the mosquito surveillance program. Several positive pools were identified recently, especially at the monitoring site in Evansdale. Mr. Parmater noted that the county does have West Nile in Black Hawk County and that the agency will keep a close eye on the monitoring
- Legislative House File 2431- an Iowa bill that passed a new licensing type for home food licensing that was expanded upon from the home bakery licensing.
 - It expands what kind of food can be made in the home and sold to the public
 - Iowa Department of Inspections and Appeals (DIA) has been very helpful in pushing forward with the effort of developing administrative rules.
 - DIA scheduled training for mid-September in Ankeny for new administrative rules that Black Hawk County Food Safety Inspectors will be part of. These rules go live on 9/20/2022, which is a very short turn around.
- Environmental Health team contributed to a lead poisoning learning collaboration at University of Iowa.
 - Presented the updated lead regulation for Black Hawk County to show all the work that went into it, how the information was refined, and how it was re-created
 - There were some great questions, and the agency was able to provide other departments a starting point on how they can update their regulations.

Discussion: No questions or comments

Summary of Communications Update provided by Gabbi DeWitt:

- Busy summer: promoting HIV/STI testing through several different platforms including billboards, buses, and in the August Soutltown magazine. The focus was heavily on social media promotion.
 - New pre-Pridefest testing promotion was successful
 - Communications team helped develop some of the fun giveaways, media posts, and reels to promote the testing events
 - Testing numbers exceeded expectations and growth in the department's social media followers
- Attended 23 events from June – Present which includes 11 Farmers Markets in 5 different communities which included 1,500 conversations about public health programming and services
 - One sheet flyer was created that provides a brief overview of all the services the Public Health Department provides, as well as a Public Health Center brochure to promote the Sexual Health Services
 - Events attended since last month's meeting:
 - Peoples Clinic Tent Event
 - Boys and Girls Club Back to School Event in Sullivan Park
 - Rainbow Reception at UNI
 - Cedar Valley Pridefest
 - Antioch Back to School Bash

- Events coming up:
 - Tri County Head Start Event
 - Focus on Diabetes Event
 - Queen of Peace Fall Fair
 - Black Women's Preventative Health Initiative
 - Farmers Markets in Buchanan and Grundy County
- The Department continues to focus efforts on mental health education and resources
 - Let's Start Talking – a catchphrase the agency is using in promotional items as it shares mental health information at local events
 - Community Health Workers are assisting in providing education on mental health to various populations. A video was provided with Community Health Worker Adrianna Garcia Ledezma. Ms. Garcia Ledezma hosted a conversation in Spanish with a bilingual counselor that talked about mental health, mental illness, and how to seek help. Most recently, the agency used funding from the Schoitz Foundation to host a mental health conversation with the members of the Congolese community at Living Stone Church.
 - Julie Molisho, Community Health Worker, shared why it was important to conduct the meeting in person:
 - Goals to do health promotion, WhatsApp on social media, was asked to do a video on mental health education and know what it is about, make sure community has the information, wanted to do in person, visual demonstration and how mental health can impact life, ways to practice self-care and also signs to watch for and when to seek help, the event participants were very engaged and ask questions, will be seeking out another similar event

Discussion: The board thanked the community health workers for all their hard work on getting the information to the different populations.

Dr. Cisse Egbuonye added that the AC Unit for the clinic is being scheduled to be installed soon. There has been a delay with the shipping of the unit, and the agency has been patiently waiting. Office space has been a struggle as well. Wellness is a top priority and the wellness committee is doing a great job with coordinating morale boosting activities like pet therapy with a local organization, Pet Pals. The next activity planned is a food truck to come to the Pinecrest Building, Bowls of Love.

Dr. Cisse Egbuonye added that the Public Health workforce takes on more and more with limited resources, encouraging our team members, asking for necessary breaks, etc.

Rev. Dr. Robinson asked what the clinic hours were.

Dr. Cisse Egbuonye stated the hours of operation for the clinic are 8:30am-11:30am and 1pm-4pm for appointments and walk-ins. This is a top priority to expand these hours to address the needs of the community. There is a need to collect data from team members to address concerns or issues that may arise from the hours change.

Rev. Dr. Robinson said that the hours available to come in and be tested can cause some individuals to miss work/income to come in and utilize the testing services. Looking forward to hearing some different options so the hours can be expanded.

Dr. Roise agreed that staffing can be an issue when trying to expand hours.

X. Equity Salary Adjustment, Clinical Services Supervisor* - Amanda Fesenmeyer, HR Director–
For Vote

Ms. Fesenmeyer reviewed the equity salary adjustment for the Clinical Services Supervisor. For the compression issue to be resolved, this role should be increased to the 4th quartile of the NB GS-17 level. This will increase the gap from the public health nurse from 2% to 7%. The reason this has occurred is because the competitiveness of filling the nursing position has created more flexibility in the bargaining unit and the role increased by 3 steps. The flexibility to start a nurse at a higher step level than one based on skill level and experience changed a couple of years ago in the Unit 8 Bargaining Agreement.

Discussion: No discussion.

Action: Dr. Cornish moved and Dr. Roise seconded to approve the equity salary adjustment effective September 4, 2022, for the Clinical Services Supervisor as recommended by Human Resources Director, Amanda Fesenmeyer. Motion carried.

XI. Personnel Request – Kaitlin Emrich– For Vote

Ms. Emrich reviewed the personnel request for the nutrition program. Converting the Health Educator to a Community Program Coordinator could allow work with partners on food systems work.

Discussion: No discussion.

Action: Dr. Roise moved and Dr. Cornish seconded to approve the elimination of a vacant Health Educator position in the Community Health Program and replace it with a Community Program Coordinator position. Motion carried.

Mr. Botchway left the meeting at 9:02am, will be back when able

XII. Financials – Bridgett Wood

A. Disbursements* – For Vote

Discussion: Ms. Wood introduced Micah Knebel to review the disbursements with the board.

Action: Dr. Roise moved and Dr. Cornish seconded to approve to pay the bills as presented. Motion carried.

B. Ms. Knebel presented the Financial Report as of August 26, 2022, to the board.

Discussion: No discussion.

XIII. Consent Agenda: Grants and Contracts* - *Dr. Cisse Egbuonye, Deputy Director – For Vote*
The following items will be acted upon by vote on a single MOTION, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

- A. Contract (New) – Advancing Equity in the Cedar Valley, See What I Mean, Top Rank, Community Foundation of Northeast Iowa
- B. Request for Contract Information (Renewal) – Physical Activity Access Project, IDPH
- C. Memorandum of Understanding (New) – Closed Point of Distribution (POD), Western Home Communities, Deery Suites

- D. Memorandum of Understanding (New) – Closed Point of Distribution (POD), Newaldaya Lifescapes
- E. Memorandum of Agreement 2022-2023 (Renewal) – Host Site Agreement, Green Iowa AmeriCorps
- F. Contract (Renewal) 5883NB02 FY23 - Care For Yourself, IDPH
- G. Contract (Amendment 2) 5882AP03 CY2022 – Integrated HIV and Viral Hepatitis Testing Services, IDPH
- H. Contract (Amendment 8E) FY22 Community Based Programs of Maternal Health and Child & Adolescent Health (Including Early ACCESS, HCCI, Hawki Outreach, I-Smile™ and I-Smile™ @School)
- I. Sub-Contract (Renewal) FY23 - Home Care Aide/Homemaker, Waterloo Visiting Nursing Association
- J. Business Associate Agreement (Renewal) FY23 – Waterloo Visiting Nursing Association
- K. Sub-Contract (Renewal) FY23 – Skilled Nursing Services, Covenant Medical Center, Inc. dba MercyOne Waterloo Medical Center
- L. Business Associate Agreement (Renewal) FY23 – Covenant Medical Center, Inc. dba MercyOne Waterloo Medical Center
- M. Memorandum of Understanding (Amendment 1) – MOU-2022-ELC20 – Surveillance for Mosquito-Borne Diseases in Iowa, IDPH
- N. Memorandum of Understanding (Amendment 4) – MOU-2022- TB03 – Tuberculosis Direct Observed Therapy, IDPH
- O. Memorandum of Understanding (Amendment 5) – MOU-2022- TB03 – Tuberculosis Direct Observed Therapy, IDPH
- P. Memorandum of Understanding (Amendment 6) – MOU-2022- TB03 – Tuberculosis Direct Observed Therapy, IDPH

Discussion: Dr. Cisse Egbuonye stated that the item A is new and is a retro-active contract agreement to use funding from the Northeast Iowa Community Foundation to coordinate the September Community Convening that will be discussed later in the For Information Only agenda item.

No further discussion.

Mr. Botchway returned to the meeting at 9:13am.

Action: Dr. Cornish moved and Dr. Roise seconded to approve items A-P as presented on the grants and contracts memo and agenda. Motion carried.

XIV. Vehicle Bids were presented by Bridgett Wood:

Summary:

- On Tuesday, January 13, 2022, the Board of Supervisors approved our Phase II request for vehicle replacements from American Rescue Plan Act Funds.
- On Friday, August 12, 2022, an invitation to bid was sent to nine dealerships in Black Hawk County with a deadline of August 26, 2022. The invitation to bid was for four vehicles. She received three bids from three different dealerships.
- On Friday, August 26, 2022, bids for the four vehicle replacements were opened to consider. Operational needs and estimated delivery dates were taken into consideration while reviewing the submitted bids.
- Witham Chevrolet submitted the lowest bid for a 2023 Chevrolet Trailblazer LT for \$24,059.00 each for a total of \$96,236.00 for the purchase of four.

Discussion: No discussion.

Action: Dr. Roise moved and Dr. Cornish seconded to approve the purchase of four vehicles totaling \$96,236.00 for our fleet using American Rescue Plan Act Funds. Motion carried.

XV. Request for Purchase- Harm Reduction Lock Box Program supplies (Grant Funding) * For Vote

Mr. Pikora reviewed the purpose of the Lock Box Program and that this was implemented in Linn County first in Iowa.

Was previously presented to the board. Submitting request to purchase the supplies needed to move forward.

Discussion: No discussion.

Action: Dr. Cornish moved and Dr. Roise seconded to approve the purchase of five Landport lockboxes (not to exceed \$5,000) and five outdoor sharps disposal bins (not to exceed \$10,000). Motion carried.

XVI. Phlebotomy Training* For Vote

Mr. Pikora summarized the Phlebotomy Training:

In person training to be provided to our Public Health Center staff and Disease Prevention Specialists (DPS), which will build capacity connecting blood draws for sexual transmitted infections. DPS to help with outreach testing services in patient home visits for those unable to make it to the clinic. Funding will be provided by grants through IDPH.

Discussion: No discussion.

Action: Dr. Roise moved and Dr. Cornish approved the purchase of Phlebotomy training from Phlebotomy Services, LLC in the amount of \$7,500 to provide phlebotomy training for 11 people. Motion carried.

XVII. For Information Only

A. Advancing Equity in the Cedar Valley: September 13, 2022

Northeast Iowa Community Foundation has requested that the department assists with Equity in the community. There are so many different equity initiatives going on in the community that people aren't aware of, so the intent of this meeting is to get an understanding who is doing what for whom and what are they trying to address. Will be held at the Van G. Miller Hawkeye Adult Learning Center. 70 people so far have rsvp'd with over 30 different organizations. The hope is to have about 100. This will be in partnership with Northeast Iowa Community Foundation and Grow Cedar Valley. In October there will be another convening conference to engage with the business community about iWork -- what organizations that have leaped into the program, what are the needs and capacity, what the business community is doing, and initiatives that the business community would be interested in supporting. Dr. Egbuonye stated that this would include engaging in conversations about things that can happen upstream and identify what can be done to have one voice for Black Hawk County.

10/21 is the date of the Economic Inclusion. The agency will send an invite to the board for this event.

B. Board of Supervisors Update – Linda Laylin was not in attendance; Chair Rev. Dr. Robinson provided the update via memo provided in advance.

Summary of update from Board of Supervisor, Linda Laylin:

- County finance director has resigned; last day 9/2
- Posted position and closes next week; will want to fill the important position soon as possible, have received

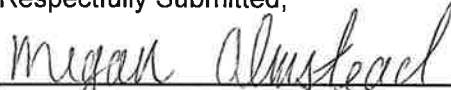
- ARPA committee has been meeting for 2 months with the consulting company, for the approved items so far. Hoping to schedule another meeting to discuss the projects and analysis process. Use of remaining funds is another priority discussion that will need to take place.

XVIII. Next Regular Board of Health Meeting: Wednesday, September 28, 2022, at 7:30am, 1407 Independence Ave. Waterloo, IA.

XIX. Adjournment – For Vote

Action: Dr. Cornish moved, and Dr. Roise seconded to adjourn the meeting at 9:21 a.m.
Motion carried.

Respectfully Submitted,



Megan Olmstead, Secretary



Rev. Dr. Mary Robinson, Chair