

Waterloo, Iowa September 13, 2022

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Zoom, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Tom Little, Chris Schwartz, Dan Trelka and Craig White, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Laylin, seconded by Trelka that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Trelka moved the following resolution seconded by White.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

28074	COLLECTION SVC CTR	oth pay	1,136.00
28075	IRS	fed pay	64,581.93
28076	NATIONWIDE RETIREMENT	def comp	4,012.50
28077	NATIONWIDE RETIREMENT SOLS	def comp	3,071.66
28078	SSI	fica	105,574.39
28080	BHC LAW ENFORCEMENT ASSOC	oth pay	347.33
28081	CEDAR VALLEY UNITED WAY	oth pay	40.00
28082	EBC	flex spend	1,781.73
28083	FIDELITY SECURITY LIFE INS CO	ins	2,789.38
28085	MADISON NTL LIFE INS	ins	854.42
28087	PECU	oth pay	20,672.75
28088	QUADIENT, INC	postage	10,000.00
28089	ACCESS SYSTEMS	svc	254.25
28091	BDH TECHNOLOGY LLC	svc	250.00
28092	BICKLEY, MARK	sc	490.00
28094	BLACK HAWK RENTAL	supl	3.75
28095	BMC AGGREGATES LC	supl	131.22
28096	C&S REAL EST	rent	250.00
28097	CDW GOVERNMENT INC	svc	28.05
28098	CFU	util	225.00
28100	CFU	util	409.23
28101	CFU	util	82.57
28102	CFU	util	4,335.28
28103	CITY LAUNDERING CO	svc	700.00
28104	CONSOLIDATED ENERGY HARTLAND	fuel	3,557.26
28105	COUNTY SOCIAL SVCS	oth pay	421.99
28106	DEPT OF CORRECTIONAL SVCS	oth pay	18,755.20
28107	EPM IA	rent	342.50
28108	FAR REACH TECHNOLOGIES	svc	360.40
28109	FIRESTONE PAYMENT CTR	eqp rpr	165.15
28111	FRESH START CLEANING SOLUTIONS INC	svc	20,125.00
28112	FULLER, ANGELA	svc	300.00
28113	GORDON FLESCH CO INC	svc	675.27
28114	GORDON FLESCH CO INC	svc	243.88
28116	IA REGIONAL UTILS ASSOC	util	180.25
28117	LIMBLE SOLUTIONS	lics	6,720.00
28118	LOCKSPERTS INC	supl	147.00
28119	MARCO INC	svc	312.73
28120	MENARDS CEDAR FALLS	supl	146.34
28121	MENARDS WLOO	supl	25.92
28122	MENARDS WLOO	supl	17.94
28123	METRO INVESTMENTS MULTI UNIT LLC	rent	275.00
28124	NAPHCARE INC	svc	115,145.67
28125	PER MAR SECURITY SVCS	svc	2,648.88
28126	ROCK STAR REAL EST LLC	rent	250.00
28127	SCHNEIDER GEOSPATIAL LLC	svc	20,760.00
28128	SCOTS SUPPLY CO INC	supl	207.56
28129	SHAHNAZ CORP	rent	250.00
28132	WEX BANK	guel	4,757.75

28133	LYNDA HINTZMAN	reimb	144.48
334040	COMMUNITY HEALTH CHARITIES IA	svc	2.00
334041	LEGALSHIELD	svc	278.65
334043	AMAZON CAPITAL SVCS INC	supl	870.04
334044	AQUATICS & EXOTICS OF WLOO	supl	3.50
334045	ARNOLD MOTOR SUPPLY	supl	201.32
334047	BELLEZZA PROPERTY MGMT	rent	250.00
334048	BENTON BUILDING CTR	supl	41.23
334049	BHC LANDFILL	svc	17.32
334050	BLACK HAWK WASTE DISPOSAL	eqp rent	305.26
334051	CALIBER GROUP PROPERTY MGMT CO	rent	200.00
334052	CANFIELD FAMILY FARM	svc	76.00
334053	CARTER, FELICIA	rent	200.00
334054	CEDAR RIVER RENEWAL LLC	rent	258.00
334055	CEDAR VALLEY PRIDE FEST INC	supl	500.00
334056	CENTRAL IA JUVENILE DET CNT	shlt	8,600.00
334059	CODE PUBLISHING.INC	svc	660.00
334060	CONTINENTAL RESEARCH CORP	supl	507.51
334061	CRF RENTALS	rent	225.00
334065	DURA WAX CO	supl	89.00
334066	ECHO GROUP INC	supl	457.88
334067	FISCHELS HOLDINGS LLC	rent	200.00
334069	GREEN SOURCE MGMT-THE SHREDDER	supl	290.35
334070	HAGARTY WAYCHOFF GRARUP FUNERAL SVC	svc	2,500.00
334071	HANSEN ERIK	rent	225.00
334072	HAWKEYE VILLAGE APT	rent	225.00
334073	HUDSON PRINTING CO INC	publ	1,178.41
334074	IA ASSOC OF CO COMMISSIONERS & VETERAN	edu	240.00
334075	IA DEPT OF PUBLIC HEALTH	supl	284.90
334076	IA PRISON INDUSTRIES	supl	4,100.00
334077	IA SECRETARY OF ST	cert	30.00
334078	KAOUGH, RICHARD	rent	225.00
334079	KEYSTONE LABS	svc	14.25
334080	LA PORTE MOTOR SUPPLY INC	supl	41.98
334081	LARSON MGMT	rent	457.50
334082	LPC CONNECT	util	411.52
334083	MERCYONE	svc	617.00
334084	MID AMERICAN ENERGY	util	107.56
334085	MID AMERICAN ENERGY	util	11,285.54
334086	MID AMERICAN ENERGY	util	12.62
334087	MID AMERICAN ENERGY	util	215.73
334088	MID AMERICAN ENERGY	util	680.32
334089	MID AMERICAN ENERGY/SPEC ACCT	util	750.00
334091	MOTEL 6	rent	2,074.00
334093	NELSON LARRY	rent	525.00
334094	N IA JUVENILE DETENTION SVCS	shlt	3,000.00
334096	ODP BUSINESS SOLUTIONS LLC	supl	185.00
334098	PATHWAYS BEHAVIORAL SVCS	svc	111.11
334099	PITNEY BOWES GLOBAL FINANCIAL SVCS	postage	500.00
334100	POWESHIEK WATER ASSOC	util	639.70
334102	PROSHIELD FIRE PROTECTION	svc	556.90
334103	RUSSELL LAMSON LTD PARTNERSHIP	rent	200.00
334105	RYDEN, MARIAN	rent	250.00
334106	SAMS WHOLESALE CLUB	supl	31.30
334107	SAMS WHOLESALE CLUB	supl	132.70
334108	SANDERS FUNERAL SVC	svc	1,200.00
334110	SCHUMACHER ELEVATOR CO	eqp rpr	1,555.00
334111	STANARD & ASSOCS INC	supl	347.50
334112	STOKES WELDING	eqp rpr	88.00
334113	STOREY KENWORTHY	supl	2,842.45
334114	TEDS HOME & HARDWARE	supl	11.37
334115	THE SHRED MASTER LLC	svc	234.96
334117	TRENT LAW FIRM PLLC	svc	87.49
334119	UNITY POINT-ALLEN HOSPITAL	svc	508.00
334121	US CREMATION SOCIETY	svc	1,000.00
334122	VARSITY CLEANERS	svc	29.96
334123	VERIZON WIRELESS	util	40.01

334124	WASTE MGMT OF WI-MN	svc	358.50
334125	WLOO CITY OF	fuel	122.48
334126	WLOO INDELIBLE HOUSING LLC	rent	400.00
334127	WLOO WATER WORKS	util	240.18
334129	WOODLY HOLDINGS LLC	rent	200.00

GENERAL SUPPLEMENTAL FUND

28075	IRS	fed pay	447.73
28077	NATIONWIDE RETIREMENT	def comp	550.00
28078	SSI	fica	997.82
28083	FIDELITY SECURITY LIFE INS CO	ins	8.36
334056	CENTRAL IA JUVENILE DET CNT	svc	120.20
334062	CRITTENTON CTR THE	shlt	933.00

RURAL BASIC FUND

28074	COLLECTION SVC CTR	oth pay	872.80
28075	IRS	fed pay	5,031.21
28076	NATIONWIDE RETIREMENT	def comp	37.50
28078	SSI	fica	6,810.79
28080	BHC LAW ENFORCEMENT ASSOC	oth pay	72.02
28083	FIDELITY SECURITY LIFE INS CO	ins	156.97
28085	MADISON NTL LIFE INS	ins	16.12
28087	PECU	ins	2,694.25

SECONDARY ROADS FUND

28075	IRS	fed pay	8,119.97
28076	NATIONWIDE RETIREMENT	def comp	430.00
28077	NATIONWIDE RETIREMENT SOLS	def comp	25.00
28078	SSI	fica	14,097.40
28081	CEDAR VALLEY UNITED WAY	oth pay	28.00
28083	FIDELITY SECURITY LIFE INS CO	ins	428.91
28085	MADISON NTL LIFE INS	ins	125.55
28087	PECU	oth pay	1,597.50
28090	ANTON SALES	supl	57.86
28094	BLACK HAWK RENTAL	eqp	269.98
28095	BMC AGGREGATES LC	supl	67,268.39
28099	CFU	util	7.25
28110	FIX TIRE CO	fuel	1,055.48
28115	HUDSON CITY OF	util	35.58
28130	THOMAS JAMES LLC	svc	19.00
334043	AMAZON CAPITAL SVCS INC	supl	1,736.51
334049	BHC LANDFILL	svc	30.00
334057	CENTURYLINK	util	53.19
334058	CENTURYLINK	util	57.51
334063	DONS TRUCK SALES INC	eqp	783.00
334064	DUNKERTON COOP ELEVATOR	fuel	3,730.70
334082	LPC CONNECT	util	39.64
334090	MITCHELL1	supl	230.00
334092	NAPA AUTO PARTS	supl	32.96
334095	NORTHERN IA CONSTRUCTION	svc	2,943.00
334097	ORIGIN DESIGN CO	svc	8,794.00
334104	RYDELL CHEVROLET INC	eqp	21.89
334116	THOMPSON TRUCK & TRAILER	eqp	8,272.29
334128	WITHAM AUTO CTR	eqp	5,951.14

RESOURCE/ENHANCE/PROTECT FUND

334068	FLIGHT SPOOL	svc	500.00
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JAIL COMMISSARY FUND

28075	IRS	fed pay	179.14
28078	SSI	fica	503.38
28083	FIDELITY SECURITY LIFE INS CO	ins	19.23
334107	SAMS WHOLESALE CLUB	supl	100.00
334118	TURNKEY CORRECTIONS	food	3,138.16

CONSERVATION TRUST FUND

334044	AQUATICS & EXOTICS OF WLOO	supl	55.00
334101	PRINT INNOVATIONS	svc	15.00
334109	SCHEELS	eqp	219.98

ARP FUND

334097	ORIGIN DESIGN CO	svc	34,190.00
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RURAL SEWER FUND

28131	URBAN SVCS LLC	supl	22,782.78
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INS TRUST FUND

28079	NAVITUS HEALTH SOLUTIONS	ins	10,766.57
28084	MADISON NATIONAL LIFE INS	ins	1,033.02
28086	PREFERRED ONE INS CO	ins	159,483.24

SOLID WASTE ADMIN FUND

28075	IRS	fed pay	549.51
28078	SSI	fica	666.22
28085	MADISON NTL LIFE INS	ins	27.85

EMERGENCY MGMT FUND

28075	IRS	fed pay	286.27
28078	SSI	fica	405.20
28083	FIDELITY SECURITY LIFE INS CO	ins	8.36
28085	MADISON NTL LIFE INS	ins	15.00
334046	AT&T MOBILITY	util	127.64
334120	US BANK	supl	1,149.36
334125	WLOO CITY OF	fuel	83.73

CONS COMM FUND

28074	COLLECTION SVC CTR	oth pay	607.37
28075	IRS	fed pay	6,035.73
28076	NATIONWIDE RETIREMENT	def comp	125.00
28077	NATIONWIDE RETIREMENT SOLS	def comp	50.00
28078	SSI	fica	10,036.48
28080	BHC LAW ENFORCEMENT ASSOC	oth pay	50.65
28083	FIDELITY SECURITY LIFE INS CO	ins	217.35
28085	MADISON NTL LIFE INS	ins	67.00
28087	PECU	oth pay	852.00
334042	ACCESS SYSTEMS LEASING	svc	206.66

CO ASSESSOR FUND

28075	IRS	fed pay	2,374.35
28076	NATIONWIDE RETIREMENT	def comp	1,395.00
28077	NATIONWIDE RETIREMENT SOLS	def comp	325.00
28078	SSI	fica	4,358.24
28083	FIDELITY SECURITY LIFE INS CO	ins	57.69
28085	MADISON NTL LIFE INS	ins	90.25
28087	PECU	oth pay	2,025.00
28093	BHC TREASURER	svc	5,000.00
334041	LEGALSHIELD	svc	30.70

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None.

Resolution adopted.

Kelly Stern presented an update from Black Hawk County Libraries. She said the number of people using the libraries is getting close to pre-COVID levels. The Dolly Parton Imagination Library project reached its required fundraising goal of \$75,000 to achieve registration and 19% of eligible children were registered in the first year compared to the national average of 15%. The libraries still need \$232,000 for the project and anytime the Board of Supervisors can provide funding it will be appreciated.

Kamyar Enshayan and Jodie Juegerich with the Center for Energy & Environmental Education at the University of Northern Iowa presented on Incubator Farm Planning. They described the process by which they identify local food buyers and producers and link them together. Trelka said the county had funded the center in the past but not currently due to a miscommunication, and he supports future funding. Schwartz said that American Rescue Plan funds could be used for projects like investing in incubator farms.

The Black Hawk County American Rescue Plan Committee presented an update on current ARP projects. Chair Mike Treinen reviewed 18 projects that have been reviewed by consultants Baker Tilly, who assigned each a risk level on a scale of 1-10, ten being riskiest. Thirteen of the projects were voted on later in the meeting. (See below.)

Trelka said that over \$11 million of ARP funding has been earmarked by the county for use, over \$5 million is on hold, including \$2.5 million for a jail addition (which he opposes), and the Board has to decide how to utilize about \$15 million and is losing valuable time. He said he wanted to use all the money, and benefit taxpayers no matter where they live in the county. Schwartz said he wanted to see a more detailed proposal on a public health clinic, which is an immediate priority coming out of the COVID pandemic with a monkeypox pandemic ongoing. After that, he wanted to undertake water quality projects and community projects, like the incubator farm and residential housing. Laylin wanted the Board to meet with the consultants soon.

Treinen said the Baker Tilly risk assessments are sometimes confounding and the committee has pushed back in some cases to make sure BT fully understands. He said the consultants said a health clinic in remodeled Pinecrest space was at high risk for ineligibility, but building one elsewhere was considered a more moderate risk. White said that Pinecrest will cost a lot to restructure, and it is better to reutilize other buildings in the community in order to alleviate crowding in the courthouse, as with the plan to move the Election Office to better accommodate in-person early voting. White asked about assisting cities in the county with their wastewater projects. Treinen had concerns about the county's requirement to conduct subrecipient monitoring, especially when the county doesn't know if the procurement procedures fully complied with federal law. Trelka said to run the proposals through BT.

Laylin said there are many projects proposed that haven't gone through BT's evaluation process. Treinen said questionnaires need to be submitted for their review, and that the committee has had preliminary discussions with BT on some of the space assessment proposals such as moving the Election Office. Trelka said the county should try to use ARP funds for the Election Office, but if it can't that the project should be carried out with other funds. Other supervisors agreed.

Treinen suggested a Board meeting with BT on October 4. The Board indicated that it wished to hold the meeting virtually to save expenses. Laylin said if a virtual meeting is unsatisfactory an in-person meeting can be scheduled.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said the ribbon cutting for Grundy Road was held last week with several supervisors in attendance. Eagle Road from Dysart Road to U.S. 218 also just opened. The county has been coordinating with the Iowa Department of Transportation on the detour in the southwest part of the county, and dust control has been put on gravel roads on the detour.

Human Resources Director Amanda Fesenmeyer said the Employee Cookout at Hickory Hills will be on Sunday September 18 from noon to 5:00 pm, and those who haven't RSVP'd are still welcome.

Moved by Trelka, seconded by Schwartz that the MINUTES of the Board Meeting held September 6, 2022 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Little moved the following RESOLUTION seconded by Schwartz.

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
GENERAL - GENERAL ASSISTANCE	3.99	GENERAL - DHS	3.99
	3.99		3.99

2. The Sheriff's MONTHLY REPORT of fees as of August 31, 2022.

A. TO APPROVE AND DIRECT THE CHAIR TO SIGN

1. The APPLICATION for a Class "B" BEER PERMIT (BB), TEMPORARY 6 months, including OUTDOOR SERVICE AREA, submitted by Halloween Traditions LLC, dba The Heart of Darkness, 5111 Osage Road, Waterloo, Iowa

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to approve the IT Network Equipment Project, with an estimated cost of \$550,000, to be paid for with American Rescue Plan funds (risk level 2 of 10).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to approve the Record Digitizing Project for the Black Hawk County's Recorder's Office, with an estimated cost of \$138,245, to be paid for with American Rescue Plan funds (risk level 2 of 10).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the Conservation Headquarters HVAC System Replacement Project, with an estimated cost of \$240,000, to be paid for with American Rescue Plan funds (risk level 6 of 10).

AYES: Laylin, Schwartz, Trelka, White.

NAYS: Little. Resolution adopted.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the Initial Engineering for the Black Hawk Park Shower Renovation Project, with an estimated cost of \$10,000, to be paid for with American Rescue Plan funds (risk level 6 of 10).

AYES: Laylin, Schwartz, Trelka, White.

NAYS: Little. Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to approve the Initial Engineering for the McFarlane Park Septic Replacement Project, with an estimated cost of \$7,900, to be paid for with American Rescue Plan funds (risk level 2 of 10).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to approve the Siggelkow Park Shower Facility Project, with an estimated cost of \$75,000, to be paid for with American Rescue Plan funds (risk level 6 of 10).

AYES: Laylin, Schwartz, Trelka, White.

NAYS: Little. Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to approve ADA Accessible Playgrounds at 4 County Parks, with an estimated cost of \$240,000, to be paid for with American Rescue Plan funds (risk level 6 of 10).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the Washburn Sewer Project, with an estimated cost of \$735,000, to be paid for with American Rescue Plan funds (risk level 2 of 10).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the Hickory Hills Wastewater Treatment Project, with an estimated cost of \$525,000, to be paid for with American Rescue Plan funds (risk level 2 of 10).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to approve the Record Digitizing Project for the Black Hawk County's Auditor's Office, with an estimated cost of \$100,000, to be paid for with American Rescue Plan funds (risk level 2 of 10).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the Elections Workstations Project, with an estimated cost of \$25,000, to be paid for with American Rescue Plan funds (risk level 7 of 10).

AYES: Laylin, Schwartz, Trelka, White.

NAYS: Little. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the IT EMCO Software Package, with an estimated cost of \$1,300, to be paid for with American Rescue Plan funds (risk level 2 of 10).

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to approve the amendment of the Professional Services Contract between Snyder & Associates, Cedar Rapids, IA, and Black Hawk County for the Hickory Hills Wastewater Treatment Facility Improvements project utilizing American Rescue Plan funds, to include bid specification changes and updates and conduct a second bid letting. Contract amount will be increased and amended to include a lump sum fee of \$9,500 for said specification and design changes and an hourly not to exceed fee of \$7,000 for bidding services. The same has been approved by the Conservation Board and recommended for approval by the Board of Supervisors and to be funded by American Rescue Plan funds (risk level 2 of 10).

Conservation Director Mike Hendrickson said the project was bid three months ago and came in far overestimates. He couldn't rebid the project in the original form for an extended period so he made significant changes to the proposal so that it could be bid sooner.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Al Yu, Information Technology Director, be approved and direct the Chair to sign for same: to purchase 50x Dell Laptops for \$54,499.50 from Dell, to be across multiple departments within Black Hawk County.

AYES: Laylin, Little, Schwartz, Trelka, White.

NAYS: None. Resolution adopted.

Discussion – the use of ARP Funds for Black Hawk County Wastewater Treatment Projects. Trelka said that Elk Run Heights and Raymond have formally requested county ARP funds for their wastewater projects, and he thought La Porte City and Evansdale, which have the same projects, should be considered on the same basis as the others.

Evansdale Mayor Deanne Kobliska said the projects are being required by the Iowa Department of Natural Resources, and it will cost Evansdale \$8.3 million. She asked for \$1 million from the county. Little said the project was due to DNR rules and not to the pandemic. Kobliska said that the pandemic has seriously affected taxpayers' ability to pay the extra cost.

La Porte City Mayor Jasmine Gaston said her city's wastewater treatment project will make her taxpayers' debt service portion of their tax bill increase from \$156 a year to \$720 a year. She asked for \$1 million from the county.

Discussion – County Supervisors attending events open to the public and the attendance criteria required for a quorum to constitute a meeting. Trelka said there was a question of whether a majority of the Board could be present for the ribbon-cutting ceremony last week for Grundy Road without initiating open meeting requirements. Assistant County Attorney Mike Treinen said the law allows a majority of supervisors to meet for ministerial or social purposes as long as they don't deliberate on county business. Little said he raised the question since it is hard to prove that supervisors didn't deliberate with each other, and he thought Black Hawk could have done the same as Grundy County, which was to advertise the meeting and sent out an agenda.

Discussion – Interim duties in the absence of a Finance Director. Trelka said that Billie Jo Heth of the Auditor's Office sent the Board an email suggesting that the Board chair should approve claims coming from the Board Office to the Auditor's Office in the absence of a finance director, and he wanted to formalize the process. Heth said someone in the Board Office should make the initial approval in order to maintain segregation of duties. Trelka asked if the Board ought to take action on the matter. County Auditor Grant Veeder said that such procedures are not typically formalized by Board action and he would hesitate to set a precedent in the matter.

ANY REPORTS OR INFORMATION FROM THE BOARD. White said public turnout was extremely low for the Vietnam Veterans Vigil for Black Hawk County residents who died in the war, and he said everyone should feel ashamed.

On motion and vote the meeting adjourned.

Craig White, Chair, Board of Supervisors

Grant Veeder, County Auditor